

CITY OF DAYTON

**BUILDING PERMIT APPLICATION REQUIREMENTS FOR
COMMERCIAL, INDUSTRIAL, AND MULTI-UNIT RESIDENTIAL**
BUILDING INSPECTION DEPARTMENT
REVISED 04/16/2007

SITE ADDRESS: _____

APPLICANT: _____ **PHONE #:** _____
PLEASE PRINT

✓ Check appropriate box

- ONE (1)** signed and completely filled out application form
- FIVE (5)** Architect certified plans
- FIVE (5)** Structural certified plans
- FIVE (5)** Civil plans including site, grading and Utility plans
- FIVE (5)** Certificate of Surveys prepared by a Minnesota registered land surveyor
- FIVE (5)** Landscaping certified plans
- ONE (1)** Specification
- ONE (1)** Exterior envelope calculation
- ONE (1)** Code analysis on plans or separate sheet
- ONE (1)** Soil test report
- ONE (1)** Copy of letter from Metropolitan Council on number of SAC units

Separate review and individual permit approvals required for Sewer/water, plumbing, mechanical, and fire suppression prior to commencing work. The following plans must be submitted at time of perspective permit application:

- FIVE (5)** Sanitary Sewer/watermain/storm sewer plans
- FIVE (5)** Plumbing certified plans
- FIVE (5)** Mechanical certified plans
- FIVE (5)** Fire suppression certified plans

The above submittals constitute a **complete** application for a Building Permit for a new commercial, industrial, or multi-unit residential building. (Uniform Building Code 106.3). Only **complete** applications will be accepted at the counter for the permit review process. The plans and submitted documents will be reviewed within 10 working days from receipt of the **complete** application. If the submitted documents are not accurate or additional information is required, delays in the approval process may occur. You will be contacted when the plan review and fee calculation has been completed. Upon receipt of payment, the permit will be issued.