



City of Dayton

Application Addendum

Placement of any application on City agendas is at the discretion of the City, including the time of consideration. An application will not be placed on any agenda until City staff has received the appropriate materials and financial matters are in order. The application approval time commences and an application is considered officially filed when City staff has received and examined the application and determined that the application is complete. The application shall be determined by City staff to be complete or incomplete within ten (10) business days following submittal of the application.

The undersigned acknowledges that before this request can be considered, all required information and fees (including all up front escrow deposits) must be paid to the City. If additional fees are required to cover costs incurred by the City, the City Planner or City Administrator has the right to require additional payment from one or more of the undersigned, who shall be jointly liable for such fees. Such expenses may include (but are not limited to) personnel costs, fees for consultants, legal assistance and other professionals, recording fees, along with other overhead costs. The amount of escrow is determined by the City of Dayton fee schedule in effect at the time of the application submittal.

You will receive a statement of account every 30 days. If the deposit is depleted before the application is concluded, you may be asked to make an additional deposit. In all cases, bills must be current before final action on your application is taken by the City Council.

There will be no credit given in cases where requests are denied or determined to be premature. We make every attempt to keep costs down. It is important that completed documents, plans, and designs be furnished by you and your consultants in a timely fashion in order to accomplish this. Incomplete submittals result in time consuming report writing and increased review time.

The applicant agrees that the City may withhold the issuance of a building permit until all financial matters are resolved. If need be, the City reserves the right to pass outstanding balances from this application to Hennepin County to be assessed with next year's property taxes for the property involved as indicated on page one of this application and the Property Owner agrees to such an assessment.

In order for the Planning Commission and City Council to consider any application, the applicant or a representative designated in writing before the meeting must be present at the scheduled meeting. If not, the matter may be tabled until the next available agenda.

The signature of the Property Owner on this form hereby grants City staff and consultants and City officials access on to the subject property for the purpose of conducting a site visit as part of the project review and consent to the review of such records of the Owner, Applicant or otherwise relating to the development as are necessary.

Please contact the Planning Department if there are unanswered questions or if you are unsure how to proceed. City staff will endeavor to process your application as quickly as possible and assist you in every way we can.

I acknowledge that I have read all of the information discussed in the City of Dayton development application and fully understand that I am responsible for all costs incurred by the City related to the processing of this application and agree with all items above.

Property Owner Signature Date

Applicant Signature Date