



City of Dayton

MS4 Permit Summary Sheets

Last Revision Date: 2/8/08

City of Dayton SWPPP Summary Sheets

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BMP Summary Sheet

MS4 Name: City of Dayton

Minimum Control Measure: 1-PUBLIC EDUCATION AND OUTREACH

Unique BMP Identification Number: 1a-1

***BMP Title:** Distribute Educational Materials

***BMP Description:**

The City plans to utilize the following BMPs from the SWPPP to distribute educational material for all six minimum control measures. Each year, the City will evaluate the material distributed and make revisions based on identified problems found during the required inspections of the outfalls, ponds, and structural pollution control devices. Also, revisions will be made based on any valid comments or complaints from the public or issues identified by city maintenance staff.

BMP 1-1: Dayton Communicator – This is a newsletter that will include stormwater related articles for all six minimum control measures annually

BMP 1-2: City website – The city website will allow stormwater educational material to be distributed by allowing links or downloads for each of the six minimum control measures.

BMP 1-3: 30-day public notice for annual stormwater meeting – This notice will provide a location for the public to view the SWPPP and encourage participation.

BMP 1-4: Information Kiosk – Stormwater related educational material will be available at the City office

Location(s) in SWPPP of detailed information relating to this BMP:

BMP 1-1, 1-2, 1-3, 1-4, 1-5, 2-7 descriptions in the SWPPP provide more detail regarding information for each minimum control measure.

***Measurable Goals:**

The following is a list of BMPs from the City's SWPPP and their corresponding measurable goals that collectively will measure success of distributing stormwater related educational materials.

BMP 1-1: Dayton Communicator

- Number of stormwater related articles
- Include at least one article for each minimum control measure annually
- Publication frequency
- List of materials received from outside entities

BMP 1-2: City website

- Number of stormwater related articles and links
- List of materials received from outside entities

BMP 1-3: 30-day public notice for annual stormwater meeting

- Number of locations notices are posted

BMP 1-4: Information Kiosk

- Number of stormwater brochures available to the general public at the City hall location

***Timeline/Implementation Schedule:**

Each of the BMPs from the SWPPP are currently in place and will be revised annually as needed as described above in the BMP Description.

BMP 1-1: Dayton Communicator

- The newsletter is currently in place and will continue
- 2006-2011: Develop new materials (as necessary)

BMP 1-2: City website

- Currently in place and will continue
- 2006-2011: Develop new materials (if necessary)

BMP 1-3: 30-day public notice for annual stormwater meeting

- 30-day notice for annual stormwater public meeting will be published every year through the life of the permit

BMP 1-4: Information Kiosk

- The City currently has an information kiosk located inside City Hall that includes stormwater information and will continue to be updated.
- 2006-2011: Develop new materials (if necessary)

Specific Components and Notes:

BMP 1-2: City website

- Information on the website includes updates on volunteer opportunities and information on stormwater issues, as well as matters of general interest.

BMP 1-3: 30-day public notice for annual stormwater meeting

- Date and time of meeting will coincide with Annual Reporting Process
- Location of the Public Meeting will be at Dayton City Hall
- Location of the SWPPP and Annual Report will be at the Dayton City Hall at least 60 days prior to the annual meeting
- Locations of Public Notice will be: Champlin-Dayton Press and Dayton Communicator Newsletter
- Posted at City Hall and on the City Website

***Responsible Party for this BMP:**

Name: Samantha Orduno

Department: City Administrator

Phone: (763) 427-4589

E-mail: sorduno@ci.dayton.mn.us

**Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.*

BMP Summary Sheet

MS4 Name: City of Dayton

Minimum Control Measure: PUBLIC EDUCATION AND OUTREACH

Unique BMP Identification Number: 1b-1

***BMP Title:** Implement an Education Program

***BMP Description:**

The City's stormwater public education and outreach program will be implemented by using all of the educational BMPs from the SWPPP. Further clarification for each minimum control measure can be found in BMP Summary Sheets 1c-1 through 1c-6

BMP 1-1: Dayton Communicator

BMP 1-2: City website

BMP 1-3: 30-day public notice for annual stormwater meeting

BMP 1-4: Information Kiosk

BMP 1-5: Full-MCM material evaluation

BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP

Location(s) in SWPPP of detailed information relating to this BMP:

BMP 1-1, 1-2, 1-3, 1-4, 1-5, 2-7 descriptions in the SWPPP provide more detail regarding information for each minimum control measure.

***Measurable Goals:**

The following is a list of BMPs from the City's SWPPP and their corresponding measurable goals that collectively will measure success of implementing the stormwater educational program for public education and outreach.

BMP 1-1: Dayton Communicator

- Number of stormwater related articles
- Include at least one article for each minimum control measure annually
- Publication frequency
- List of materials received from outside entities

BMP 1-2: City website

- Number of stormwater related articles and links
- List of materials received from outside entities

BMP 1-3: 30-day public notice for annual stormwater meeting

- Number of locations notices are posted

BMP 1-4: Information Kiosk

- Number of stormwater brochures available to the general public at the City hall location

BMP 1-5: Full-MCM material evaluation

- List of materials received in response to request

BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP

- Number of people attending the meeting

***Timeline/Implementation Schedule:**

The BMPs below are from the City's SWPPP and are currently in place. However, each year the City will analyze the effectiveness of the educational program and revise as necessary.

BMP 1-1: Dayton Communicator

- The newsletter is currently in place and will continue
- 2006-2011: Develop new materials (as necessary)

BMP 1-2: City website

- Currently in place and will continue
- 2006-2011: Develop new materials (if necessary)

BMP 1-3: 30-day public notice for annual stormwater meeting

- 30-day notice for annual stormwater public meeting will be published every year through the life of the permit

BMP 1-4: Information Kiosk

- The City currently has an information kiosk located inside City Hall that includes stormwater information and will continue to be updated.
- 2006-2011: Develop new materials (if necessary)

BMP 1-5: Full-MCM material evaluation

- 2006-2011: Develop new materials for use by City

BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP

- Meetings will be conducted annually prior to the SWPPP submittal

Specific Components and Notes:

BMP 1-2: City website

- Information on the website includes updates on volunteer opportunities and information on stormwater issues, as well as matters of general interest.

BMP 1-3: 30-day public notice for annual stormwater meeting

- Date and time of meeting will coincide with Annual Reporting Process
- Location of the Public Meeting will be at Dayton City Hall
- Location of the SWPPP and Annual Report will be at the Dayton City Hall at least 60 days prior to the annual meeting
- Locations of Public Notice will be: Champlin-Dayton Press and Dayton Communicator Newsletter
- Posted at City Hall and on the City Website

BMP 1-5: Full-MCM material evaluation

- Evaluation of content of educational material, including, but not limited to: articles, newsletters, videos, brochures, special packets, inserts and displays, in-house training

BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP

- Availability of SWPPP for public review
- Consideration of oral and written input to SWPPP

***Responsible Party for this BMP:**

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**Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.*

BMP Summary Sheet

MS4 Name: City of Dayton

Minimum Control Measure: PUBLIC EDUCATION AND OUTREACH

Unique BMP Identification Number: 1c-1

***BMP Title:** Education Program: Public Education and Outreach

***Audience(s) Involved:**

BMP 1-1: Dayton Communicator

- Residents, contractors, developers, and business owners

BMP 1-2: City website

- Residents, contractors, developers, and business owners

BMP 1-3: 30-day public notice for annual stormwater meeting

- Residents, contractors, developers, and business owners

BMP 1-4: Information Kiosk

- Residents, contractors, developers, and business owners

BMP 1-5: Full-MCM material evaluation

- To be determined, but most likely residents, contractors, developers, and business owners

BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP

- Residents, contractors, developers, and business owners.

***Educational Goals for Each Audience:**

Residents: By providing articles and other types of general stormwater awareness in the Dayton Communicator, City website, informational kiosk, and public meeting presentation

Contractors and business owners: Provide links and awareness of City policies on the website and any contractors and business owners located in the City will receive the Dayton Communicator with other stormwater awareness.

***Activities Used to Reach Educational Goals:**

BMP 1-1: Dayton Communicator

This newsletter is distributed to all residents. It includes information on a variety of subjects that are of interest to the local population, including lawn care, recycling, volunteer opportunities, phone number to call in for complaints and other stormwater related information. The City will evaluate the newsletter's material content to ensure that it is has addressed each minimum control measure. The City will also solicit new material, as necessary, from outside entities to enrich the newsletter.

BMP 1-2: City website

The City has a website that has articles on a variety of subjects that are of interest to residents including stormwater related articles. The City will evaluate the website's content to ensure that it addresses all minimum control measures. The City will also solicit new material, as necessary, from outside entities to further enhance the website.

BMP 1-3: 30-day public notice for annual stormwater meeting

The City will post a 30-day public notice prior to the annual stormwater meeting (2-7). The notice will contain a reference to the SWPPP, the date, time, protocol and location of meeting and will indicate where a copy of the SWPPP is available for public review. The meeting will be posted on the website (1-2), local newspaper and any other location or by any means the City may deem necessary or appropriate.

BMP 1-4: Information Kiosk

An information kiosk is located inside City Hall, which includes brochures containing educational material on stormwater issues. The City will evaluate the kiosk's content to ensure that it is aligned with Minimum Control Measures 3, 4 and 5. The City will also solicit new material, as necessary, from outside entities to improve the kiosk.

BMP 1-5: Full-MCM material evaluation

The City will solicit stormwater related material from outside entities, including, but not limited to: water

conservation districts, watershed districts, watershed management organizations, school districts, University of MN extension and county, regional, state, and federal government. The City will also solicit materials (if available) to use for in-house training from these entities. The materials gathered by outside entities will be edited to fit the audiences to which the City will be delivering the information.

BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP

The City will conduct an annual public stormwater meeting to discuss stormwater issues and allow for public input to the SWPPP. The meeting may be combined with another public meeting. At the meeting, interested persons will be provided the opportunity to submit oral or written statements regarding the SWPPP. Procedures may be established for each speaker's presentation.

***Activity Implementation Plan:**

BMP 1-1: Dayton Communicator

- The newsletter is currently in place and will continue
- 2006-2011: Develop new materials (as necessary)

BMP 1-2: City website

- Currently in place and will continue
- 2006-2011: Develop new materials (if necessary)

BMP 1-3: 30-day public notice for annual stormwater meeting

- 30-day notice for annual stormwater public meeting will be published every year through the life of the permit

BMP 1-4: Information Kiosk

- The City currently has an information kiosk located inside City Hall that includes stormwater information and will continue to be updated.
- 2006-2011: Develop new materials (if necessary)

BMP 1-5: Full-MCM material evaluation

- 2006-2011: Develop new materials for use by City

BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP

- Meetings will be conducted annually prior to the SWPPP submittal

***Performance Measures:**

BMP 1-1: Dayton Communicator

- Number of stormwater related articles
- Include at least one article for each minimum control measure annually
- Publication frequency
- List of materials received from outside entities

BMP 1-2: City website

- Number of stormwater related articles and links
- List of materials received from outside entities

BMP 1-3: 30-day public notice for annual stormwater meeting

- Number of locations notices are posted

BMP 1-4: Information Kiosk

- Number of stormwater brochures available to the general public at the City hall location

BMP 1-5: Full-MCM material evaluation

- List of materials received in response to request

BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP

- Number of people attending the meeting

***Responsible Party for this BMP:**

Name: Samantha Orduno

Department: City Administrator

Phone: (763) 427-4589

E-mail: sorduno@ci.dayton.mn.us

**Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.*

BMP Summary Sheet

MS4 Name: City of Dayton

Minimum Control Measure: PUBLIC EDUCATION AND OUTREACH

Unique BMP Identification Number: 1c-2

***BMP Title:** Education Program: Public Participation

***Audience(s) Involved:**

BMP 1-1: Dayton Communicator

- Residents

BMP 1-2: City website

- Residents, contractors, developers, and business owners

BMP 1-3: 30-day public notice for annual stormwater meeting

- Residents, contractors, developers, and business owners

BMP 1-4: Information Kiosk

- Residents

BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP

- Residents, contractors, developers, and business owners.

***Educational Goals for Each Audience:**

BMP 1-1: Dayton Communicator

- Residents: This will provide public awareness of volunteer opportunities and public meetings by encouraging participation in the newsletter.

BMP 1-2: City website

- Residents: Providing awareness by showing links or articles regarding stormwater related volunteer opportunities and public meeting participation.
- Contractors, developers and business owners: Provides awareness of public meetings regarding illicit discharge or construction site runoff control ordinance development/revisions.

BMP 1-3: 30-day public notice for annual stormwater meeting

- The goal of this BMP for all audiences is to encourage participation by posting the notice in a number of locations.

BMP 1-4: Information Kiosk

- Residents: to provide awareness of other outside entity volunteer opportunities by the watershed district or county.

BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP

- Residents, contractors, developers, and business owners: To provide the public opportunity for input on the City's public participation and outreach program.

***Activities Used to Reach Educational Goals:**

BMP 1-1: Dayton Communicator

This newsletter is distributed to all residents. It includes information on a variety of subjects that are of interest to the local population, including lawn care, recycling, volunteer opportunities, phone number to call in for complaints and other stormwater related information. The City will evaluate the newsletter's material content to ensure that it has addressed each minimum control measure. The City will also solicit new material, as necessary, from outside entities to enrich the newsletter.

BMP 1-2: City website

The City has a website that has articles on a variety of subjects that are of interest to residents including stormwater related articles. The City will evaluate the website's content to ensure that it addresses all minimum control measures. The City will also solicit new material, as necessary, from outside entities to further enhance the website.

BMP 1-3: 30-day public notice for annual stormwater meeting

The City will post a 30-day public notice prior to the annual stormwater meeting (2-7). The notice will contain a reference to the SWPPP, the date, time, protocol and location of meeting and will indicate where a copy of the

SWPPP is available for public review. The meeting will be posted on the website (1-2), local newspaper and any other location or by any means the City may deem necessary or appropriate.

BMP 1-4: Information Kiosk

An information kiosk is located inside City Hall, which includes brochures containing educational material on stormwater issues. The City will evaluate the kiosk's content to ensure that it is aligned with Minimum Control Measures 3, 4 and 5. The City will also solicit new material, as necessary, from outside entities to improve the kiosk.

BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP

The City will conduct an annual public stormwater meeting to discuss stormwater issues and allow for public input to the SWPPP. The meeting may be combined with another public meeting. At the meeting, interested persons will be provided the opportunity to submit oral or written statements regarding the SWPPP. Procedures may be established for each speaker's presentation.

***Activity Implementation Plan:**

BMP 1-1: Dayton Communicator

- The newsletter is currently in place and will continue
- 2006-2011: Develop new materials (as necessary)

BMP 1-2: City website

- Currently in place and will continue
- 2006-2011: Develop new materials (if necessary)

BMP 1-3: 30-day public notice for annual stormwater meeting

- 30-day notice for annual stormwater public meeting will be published every year through the life of the permit

BMP 1-4: Information Kiosk

- The City currently has an information kiosk located inside City Hall that includes stormwater information and will continue to be updated.
- 2006-2011: Develop new materials (if necessary)

BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP

- Meetings will be conducted annually prior to the SWPPP submittal

***Performance Measures:**

BMP 1-1: Dayton Communicator

- Number of stormwater related articles
- Publication frequency
- List of materials received from outside entities

BMP 1-2: City website

- Number of stormwater related articles and links
- List of materials received from outside entities

BMP 1-3: 30-day public notice for annual stormwater meeting

- Number of locations notices are posted

BMP 1-4: Information Kiosk

- Number of stormwater brochures available to the general public at the City hall location

BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP

- Number of people at the meeting

***Responsible Party for this BMP:**

Name: Samantha Orduno
Department: City Administrator
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E-mail: sorduno@ci.dayton.mn.us

**Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.*

BMP Summary Sheet

MS4 Name: City of Dayton

Minimum Control Measure: PUBLIC EDUCATION AND OUTREACH

Unique BMP Identification Number: 1c-3

***BMP Title:** Education Program: Illicit Discharge Detection and Elimination

***Audience(s) Involved:**

BMP 1-1: Dayton Communicator

- Residents, contractors, developers, and business owners

BMP 1-2: City website

- Residents, contractors, developers, and business owners

BMP 1-4: Information Kiosk

- Residents

BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP

- Residents, contractors, developers, and business owners.

***Educational Goals for Each Audience:**

BMP 1-1: Dayton Communicator

- To provide illicit discharge detection and elimination articles and increase awareness of the impacts of lawn care, illegal dumping.

BMP 1-2: City website

- Provide links and educational information for illicit discharge detection and elimination and raise awareness of the City's IDDE ordinance and impacts to receiving waters.

BMP 1-4: Information Kiosk

- Provide residents with information on proper lawn care practices

BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP

- To provide the public opportunity for input on the City's illicit discharge detection and elimination program.

***Activities Used to Reach Educational Goals:**

BMP 1-1: Dayton Communicator

This newsletter is distributed to all residents. It includes information on a variety of subjects that are of interest to the local population, including lawn care, recycling, volunteer opportunities, phone number to call in for complaints and other stormwater related information. The City will evaluate the newsletter's material content to ensure that it has addressed each minimum control measure. The City will also solicit new material, as necessary, from outside entities to enrich the newsletter.

BMP 1-2: City website

The City has a website that has articles on a variety of subjects that are of interest to residents including stormwater related articles. The City will evaluate the website's content to ensure that it addresses all minimum control measures. The City will also solicit new material, as necessary, from outside entities to further enhance the website.

BMP 1-4: Information Kiosk

An information kiosk is located inside City Hall, which includes brochures containing educational material on stormwater issues. The City will evaluate the kiosk's content to ensure that it is aligned with Minimum Control Measures 3, 4 and 5. The City will also solicit new material, as necessary, from outside entities to improve the kiosk.

BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP

The City will conduct an annual public stormwater meeting to discuss stormwater issues and allow for public input to the SWPPP. The meeting may be combined with another public meeting. At the meeting, interested persons will be provided the opportunity to submit oral or written statements regarding the SWPPP. Procedures may be established for each speaker's presentation.

***Activity Implementation Plan:**

BMP 1-1: Dayton Communicator

- The newsletter is currently in place and will continue
- 2006-2011: Develop new materials (as necessary)

BMP 1-2: City website

- Currently in place and will continue
- 2006-2011: Develop new materials (if necessary)

BMP 1-4: Information Kiosk

- The City currently has an information kiosk located inside City Hall that includes stormwater information and will continue to be updated.
- 2006-2011: Develop new materials (if necessary)

BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP

- Meetings will be conducted annually prior to the SWPPP submittal

***Performance Measures:**

BMP 1-1: Dayton Communicator

- Number of stormwater related articles
- Publication frequency
- List of materials received from outside entities

BMP 1-2: City website

- Number of stormwater related articles and links
- List of materials received from outside entities

BMP 1-4: Information Kiosk

- Number of stormwater brochures available to the general public at the City hall location

BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP

- Number of people at the meeting

***Responsible Party for this BMP:**

Name: Samantha Orduno

Department: City Administrator

Phone: (763) 427-4589

E-mail: sorduno@ci.dayton.mn.us

**Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.*

BMP Summary Sheet

MS4 Name: City of Dayton

Minimum Control Measure: PUBLIC EDUCATION AND OUTREACH

Unique BMP Identification Number: 1c-4

***BMP Title:** Education Program: Construction Site Run-off Control

***Audience(s) Involved:**

BMP 1-1: Dayton Communicator

- Residents

BMP 1-2: City website

- Residents, contractors, developers, and business owners

BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP

- Residents, contractors, developers, and business owners.

***Educational Goals for Each Audience:**

BMP 1-1: Dayton Communicator

- Provide residents with awareness of the phone number to call for reporting noncompliance with the City's construction site runoff control ordinance.

BMP 1-2: City website

- Provide residents with awareness of the phone number to call for reporting noncompliance with the City's construction site runoff control ordinance.
- Provide contractors with links and awareness of city rules and requirements for construction site runoff control

BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP

- To provide the public opportunity for input on the City's construction site runoff control program.

***Activities Used to Reach Educational Goals:**

BMP 1-1: Dayton Communicator

This newsletter is distributed to all residents. It includes information on a variety of subjects that are of interest to the local population, including lawn care, recycling, volunteer opportunities, phone number to call in for complaints and other stormwater related information. The City will evaluate the newsletter's material content to ensure that it has addressed each minimum control measure. The City will also solicit new material, as necessary, from outside entities to enrich the newsletter.

BMP 1-2: City website

The City has a website that has articles on a variety of subjects that are of interest to residents including stormwater related articles. The City will evaluate the website's content to ensure that it addresses all minimum control measures. The City will also solicit new material, as necessary, from outside entities to further enhance the website.

BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP

The City will conduct an annual public stormwater meeting to discuss stormwater issues and allow for public input to the SWPPP. The meeting may be combined with another public meeting. At the meeting, interested persons will be provided the opportunity to submit oral or written statements regarding the SWPPP. Procedures may be established for each speaker's presentation.

***Activity Implementation Plan:**

BMP 1-1: Dayton Communicator

- The newsletter is currently in place and will continue
- 2006-2011: Develop new materials (as necessary)

BMP 1-2: City website

- Currently in place and will continue
- 2006-2011: Develop new materials (if necessary)

BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP

- Meetings will be conducted annually prior to the SWPPP submittal

***Performance Measures:**

BMP 1-1: Dayton Communicator

- Number of stormwater related articles
- Publication frequency
- List of materials received from outside entities

BMP 1-2: City website

- Number of stormwater related articles and links
- List of materials received from outside entities

BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP

- Number of people attending the meeting

***Responsible Party for this BMP:**

Name: Samantha Orduno

Department: City Administrator

Phone: (763) 427-4589

E-mail: sorduno@ci.dayton.mn.us

**Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.*

BMP Summary Sheet

MS4 Name: City of Dayton

Minimum Control Measure: PUBLIC EDUCATION AND OUTREACH

Unique BMP Identification Number: 1c-5

***BMP Title:** Education Program: Post-Construction Stormwater Management in New Development and Redevelopment

***Audience(s) Involved:**

BMP 1-1: Dayton Communicator

- Residents, contractors, developers, and business owners

BMP 1-2: City website

- Residents, contractors, developers, and business owners

BMP 1-4: Information Kiosk

- Residents, contractors, developers, and business owners

BMP 1-5: Full-MCM material evaluation

- To be determined, but most likely residents, contractors, developers, and business owners

BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP

- Residents, contractors, developers, and business owners.

***Educational Goals for Each Audience:**

BMP 1-1: Dayton Communicator

- Greater awareness of city rules and requirements for subdivision process, drainage restrictions, shoreland management and other rules and regulation in the city code and surface water management plan

BMP 1-2: City website

- Greater awareness of city rules and requirements for subdivision process, drainage restrictions, shoreland management and other rules and regulation in the city code and surface water management plan

BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP

- To provide the public opportunity for input on the City's post construction runoff control program.

***Activities Used to Reach Educational Goals:**

BMP 1-1: Dayton Communicator

This newsletter is distributed to all residents. It includes information on a variety of subjects that are of interest to the local population, including lawn care, recycling, volunteer opportunities, phone number to call in for complaints and other stormwater related information. The City will evaluate the newsletter's material content to ensure that it has addressed each minimum control measure. The City will also solicit new material, as necessary, from outside entities to enrich the newsletter.

BMP 1-2: City website

The City has a website that has articles on a variety of subjects that are of interest to residents including stormwater related articles. The City will evaluate the website's content to ensure that it addresses all minimum control measures. The City will also solicit new material, as necessary, from outside entities to further enhance the website.

BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP

The City will conduct an annual public stormwater meeting to discuss stormwater issues and allow for public input to the SWPPP. The meeting may be combined with another public meeting. At the meeting, interested persons will be provided the opportunity to submit oral or written statements regarding the SWPPP. Procedures may be established for each speaker's presentation.

***Activity Implementation Plan:**

BMP 1-1: Dayton Communicator

- The newsletter is currently in place and will continue
- 2006-2011: Develop new materials (as necessary)

BMP 1-2: City website

- Currently in place and will continue
- 2006-2011: Develop new materials (if necessary)

BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP

- Meetings will be conducted annually prior to the SWPPP submittal

***Performance Measures:**

BMP 1-1: Dayton Communicator

- Number of stormwater related articles
- Publication frequency
- List of materials received from outside entities

BMP 1-2: City website

- Number of stormwater related articles and links
- List of materials received from outside entities

BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP

- Number of people attending the meeting

***Responsible Party for this BMP:**

Name: Samantha Orduno

Department: City Administrator

Phone: (763) 427-4589

E-mail: sorduno@ci.dayton.mn.us

**Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.*

BMP Summary Sheet

MS4 Name: City of Dayton

Minimum Control Measure: PUBLIC EDUCATION AND OUTREACH

Unique BMP Identification Number: 1c-6

<p>*BMP Title: Education Program: Pollution Prevention/Good Housekeeping for Municipal Operations</p>
<p>*Audience(s) Involved:</p> <p><u>BMP 1-1: Dayton Communicator</u></p> <ul style="list-style-type: none">• Residents, contractors, developers, and business owners <p><u>BMP 1-2: City website</u></p> <ul style="list-style-type: none">• Residents, contractors, developers, and business owners <p><u>BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP</u></p> <ul style="list-style-type: none">• Residents, contractors, developers, and business owners.
<p>*Educational Goals for Each Audience:</p> <p><u>BMP 1-1: Dayton Communicator</u></p> <ul style="list-style-type: none">• Provide awareness to the residents of the City's efforts for pollution prevention/good housekeeping. Also to justify the reason for activities such as street sweeping, inspections, etc. <p><u>BMP 1-2: City website</u></p> <ul style="list-style-type: none">• Provide awareness to the residents of the City's efforts for pollution prevention/good housekeeping. Also to justify the reason for activities such as street sweeping, inspections, etc. <p><u>BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP</u></p> <ul style="list-style-type: none">• To provide the public opportunity for input on the City's pollution prevention/good housekeeping program.
<p>*Activities Used to Reach Educational Goals:</p> <p><u>BMP 1-1: Dayton Communicator</u></p> <p>This newsletter is distributed to all residents. It includes information on a variety of subjects that are of interest to the local population, including lawn care, recycling, volunteer opportunities, phone number to call in for complaints and other stormwater related information. The City will evaluate the newsletter's material content to ensure that it is has addressed each minimum control measure. The City will also solicit new material, as necessary, from outside entities to enrich the newsletter.</p> <p><u>BMP 1-2: City website</u></p> <p>The City has a website that has articles on a variety of subjects that are of interest to residents including stormwater related articles. The City will evaluate the website's content to ensure that it addresses all minimum control measures. The City will also solicit new material, as necessary, from outside entities to further enhance the website.</p> <p><u>BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP</u></p> <p>The City will conduct an annual public stormwater meeting to discuss stormwater issues and allow for public input to the SWPPP. The meeting may be combined with another public meeting. At the meeting, interested persons will be provided the opportunity to submit oral or written statements regarding the SWPPP. Procedures may be established for each speaker's presentation.</p>
<p>*Activity Implementation Plan:</p> <p><u>BMP 1-1: Dayton Communicator</u></p> <ul style="list-style-type: none">• The newsletter is currently in place and will continue• 2006-2011: Develop new materials (as necessary) <p><u>BMP 1-2: City website</u></p> <ul style="list-style-type: none">• Currently in place and will continue• 2006-2011: Develop new materials (if necessary) <p><u>BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP</u></p> <ul style="list-style-type: none">• Meetings will be conducted annually prior to the SWPPP submittal

***Performance Measures:**

BMP 1-1: Dayton Communicator

- Number of stormwater related articles
- Publication frequency
- List of materials received from outside entities

BMP 1-2: City website

- Number of stormwater related articles and links
- List of materials received from outside entities

BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP

- Number of people at the meeting.

***Responsible Party for this BMP:**

Name: Samantha Orduno

Department: City Administrator

Phone: (763) 427-4589

E-mail: sorduno@ci.dayton.mn.us

**Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.*

BMP Summary Sheet

MS4 Name: City of Dayton

Minimum Control Measure: PUBLIC EDUCATION AND OUTREACH

Unique BMP Identification Number: 1d-1

*BMP Title: Coordination of Education Program
*BMP Description: <u>BMP 2-2: Outside entity partnerships</u> The City will establish temporary alliances with outside entities such as local watersheds or the Department of Natural Resources around issues of common interest, such as river and lake water quality. Citizens may contribute through volunteering. <u>BMP 2-3: Partnering with civic groups</u> The City will establish partnerships with local civic groups to provide volunteer opportunities and promote stormwater education. Location(s) in SWPPP of detailed information relating to this BMP: The information included or referenced on this Summary Sheet is intended to meet all SWPPP requirements for this BMP.
*Measurable Goals: <u>BMP 2-2: Outside entity partnerships</u> <ul style="list-style-type: none">• Number of events held cooperatively with outside entities• Number of events held by outside entities partnership with the City of Dayton <u>BMP 2-3: Partnering with civic groups</u> <ul style="list-style-type: none">• Number of events held in coordination with the City
*Timeline/Implementation Schedule: <u>BMP 2-2: Outside entity partnerships</u> <ul style="list-style-type: none">• Currently in place and will continue <u>BMP 2-3: Partnering with civic groups</u> <ul style="list-style-type: none">• Currently in place and will continue
Specific Components and Notes: <u>BMP 2-3: Partnering with civic groups</u> <ul style="list-style-type: none">• Four H• Lions Club• Boy/Girl Scouts• Dayton Women of Today
*Responsible Party for this BMP: Name: Samantha Orduno Department: City Administrator Phone: (763) 427-4589 E-mail: sorduno@ci.dayton.mn.us

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BMP Summary Sheet

MS4 Name: City of Dayton

Minimum Control Measure: PUBLIC EDUCATION AND OUTREACH

Unique BMP Identification Number: 1e-1

***BMP Title:** Annual Public Meeting

***BMP Description:**

BMP 1-3: 30-day public notice for annual stormwater meeting

The City will post a 30-day public notice prior to the annual stormwater meeting (2-7). The notice will contain a reference to the SWPPP, the date, time, protocol and location of meeting and will indicate where a copy of the SWPPP is available for public review. The meeting will be posted on the website (1-2), local newspaper and any other location or by any means the City may deem necessary or appropriate.

BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP

The City will conduct an annual public stormwater meeting to discuss stormwater issues and allow for public input to the SWPPP. The meeting may be combined with another public meeting. At the meeting, interested persons will be provided the opportunity to submit oral or written statements regarding the SWPPP. Procedures may be established for each speaker's presentation.

Location(s) in SWPPP of detailed information relating to this BMP:

The information included or referenced on this Summary Sheet is intended to meet all SWPPP requirements for this BMP.

***Measurable Goals:**

BMP 1-3: 30-day public notice for annual stormwater meeting

- Number of locations notices are posted

BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP

- Meeting completed (y/n)

***Timeline/Implementation Schedule:**

BMP 1-3: 30-day public notice for annual stormwater meeting

- 30-day notice for annual stormwater public meeting will be published every year through the life of the permit

BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP

- Meetings will be conducted annually prior to the SWPPP submittal

Specific Components and Notes:

BMP 1-3: 30-day public notice for annual stormwater meeting

- Date and time of meeting will coincide with Annual Reporting Process
- Location of the Public Meeting will be at Dayton City Hall
- Location of the SWPPP and Annual Report will be at the Dayton City Hall at least 60 days prior to the annual meeting
- Locations of Public Notice will be: Champlin-Dayton Press and Dayton Communicator Newsletter
- Posted at City Hall and on the City Website

BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP

- Availability of SWPPP for public review
- Consideration of oral and written input to SWPPP

***Responsible Party for this BMP:**

Name: Samantha Orduno

Department: City Administrator

Phone: (763) 427-4589

E-mail: sorduno@ci.dayton.mn.us

**Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.*

BMP Summary Sheet

MS4 Name: City of Dayton

Minimum Control Measure: 2-PUBLIC PARTICIPATION/INVOLVEMENT

Unique BMP Identification Number: 2a-1

*BMP Title: Comply with Public Notice Requirements
*BMP Description: <u>BMP 1-3: 30-day public notice for annual stormwater meeting</u> The City will post a 30-day public notice prior to the annual stormwater meeting (2-7). The notice will contain a reference to the SWPPP, the date, time, protocol and location of meeting and will indicate where a copy of the SWPPP is available for public review. The meeting will be posted on the website (1-2), local newspaper and any other location or by any means the City may deem necessary or appropriate. Location(s) in SWPPP of detailed information relating to this BMP: The information included or referenced on this Summary Sheet is intended to meet all SWPPP requirements for this BMP.
*Measurable Goals: <u>BMP 1-3: 30-day public notice for annual stormwater meeting</u> <ul style="list-style-type: none">• Number of locations notices are posted
*Timeline/Implementation Schedule: <u>BMP 1-3: 30-day public notice for annual stormwater meeting</u> <ul style="list-style-type: none">• 30-day notice for annual stormwater public meeting will be published every year through the life of the permit
Specific Components and Notes: <u>BMP 1-3: 30-day public notice for annual stormwater meeting</u> <ul style="list-style-type: none">• Date and time of meeting will coincide with Annual Reporting Process• Location of the Public Meeting will be at Dayton City Hall• Location of the SWPPP and Annual Report will be at the Dayton City Hall at least 60 days prior to the annual meeting• Locations of Public Notice will be: Champlin-Dayton Press and Dayton Communicator Newsletter• Posted at City Hall and on the City Website
*Responsible Party for this BMP: Name: Samantha Orduno Department: City Administrator Phone: (763) 427-4589 E-mail: sorduno@ci.dayton.mn.us

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BMP Summary Sheet

MS4 Name: City of Dayton

Minimum Control Measure: 2-PUBLIC PARTICIPATION/INVOLVEMENT

Unique BMP Identification Number: 2b-1

<p>*BMP Title: Solicit Public Input and opinion on the Adequacy of the SWPPP</p>
<p>*BMP Description:</p> <p><u>BMP 1-3: 30-day public notice for annual stormwater meeting</u> The City will post a 30-day public notice prior to the annual stormwater meeting (2-7). The notice will contain a reference to the SWPPP, the date, time, protocol and location of meeting and will indicate where a copy of the SWPPP is available for public review. The meeting will be posted on the website (1-2), local newspaper and any other location or by any means the City may deem necessary or appropriate.</p> <p>Location(s) in SWPPP of detailed information relating to this BMP: The information included or referenced on this Summary Sheet is intended to meet all SWPPP requirements for this BMP.</p>
<p>*Measurable Goals:</p> <p><u>BMP 1-3: 30-day public notice for annual stormwater meeting</u></p> <ul style="list-style-type: none">• Number of locations notices are posted
<p>*Timeline/Implementation Schedule:</p> <p><u>BMP 1-3: 30-day public notice for annual stormwater meeting</u></p> <ul style="list-style-type: none">• 30-day notice for annual stormwater public meeting will be published every year through the life of the permit
<p>Specific Components and Notes:</p> <p><u>BMP 1-3: 30-day public notice for annual stormwater meeting</u></p> <ul style="list-style-type: none">• Date and time of meeting will coincide with Annual Reporting Process• Location of the Public Meeting will be at Dayton City Hall• Location of the SWPPP and Annual Report will be at the Dayton City Hall at least 60 days prior to the annual meeting• Locations of Public Notice will be: Champlin-Dayton Press and Dayton Communicator Newsletter• Posted at City Hall and on the City Website
<p>*Responsible Party for this BMP:</p> <p>Name: Samantha Orduno Department: City Administrator Phone: (763) 427-4589 E-mail: sorduno@ci.dayton.mn.us</p>

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BMP Summary Sheet

MS4 Name: City of Dayton

Minimum Control Measure: 2-PUBLIC PARTICIPATION/INVOLVEMENT

Unique BMP Identification Number: 2c-1

<p>*BMP Title: Consider Public Input</p>
<p>*BMP Description:</p> <p><u>BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP</u> The City will conduct an annual public stormwater meeting to discuss stormwater issues and allow for public input to the SWPPP. The meeting may be combined with another public meeting. At the meeting, interested persons will be provided the opportunity to submit oral or written statements regarding the SWPPP. Procedures may be established for each speaker's presentation.</p> <p><u>BMP 2-8: Consider Public Input and Adjust SWPPP</u> The City will consider written and oral comments regarding the SWPPP received at the annual meeting and throughout the year. A record will be made of the comments and what changes were made to the SWPPP.</p> <p>Location(s) in SWPPP of detailed information relating to this BMP: The information included or referenced on this Summary Sheet is intended to meet all SWPPP requirements for this BMP.</p>
<p>*Measurable Goals:</p> <p><u>BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP</u></p> <ul style="list-style-type: none">• Number of people attending the meeting. <p><u>BMP 2-8: Consider Public Input and Adjust SWPPP</u></p> <ul style="list-style-type: none">• Documentation and consideration of any SWPPP comments received
<p>*Timeline/Implementation Schedule:</p> <p><u>BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP</u></p> <ul style="list-style-type: none">• Meetings will be conducted annually prior to the SWPPP submittal <p><u>BMP 2-8: Consider Public Input and Adjust SWPPP</u></p> <ul style="list-style-type: none">• Comments will be included annually after the public meeting for the SWPPP
<p>Specific Components and Notes:</p> <p><u>BMP 2-7: Conduct Annual Public Meeting to Discuss SWPPP</u></p> <ul style="list-style-type: none">• Availability of SWPPP for public review• Consideration of oral and written input to SWPPP <p><u>BMP 2-8: Consider Public Input and Adjust SWPPP</u></p> <ul style="list-style-type: none">• Consideration of oral and written input to SWPPP• Adjust SWPPP where appropriate
<p>*Responsible Party for this BMP:</p> <p>Name: Samantha Orduno Department: City Administrator Phone: (763) 427-4589 E-mail: sorduno@ci.dayton.mn.us</p>

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Additional BMP Summary Sheet

MS4 Name: City of Dayton

Minimum Control Measure: 2-PUBLIC PARTICIPATION/INVOLVEMENT

Unique BMP Identification Number: 2d-1

***BMP Title:** Additional Public Participation BMPs

***BMP Description:**

BMP 2-1: Joint public/City boards/Commissions

The City will have boards and commissions in which residents are invited to participate, such as: Waste & Recycling, Parks & Recreation, Planning and Lake board.

BMP 2-4: "Adopt-A-Park" program

Interested groups adopt parks in the City and help keep them free of litter.

BMP 2-5: "Adopt-A-Highway" program

Interested individuals and groups adopt segments of roadway within the City of Dayton and help keep them free of litter.

BMP 2-6: Spring Cleanup Day

Each spring, the City will provide an opportunity for citizens to dispose of unwanted materials and objects in an effort to maintain the City's health and sanitation standards.

BMP 2-9: Roadside Cleanup Program

Interested individuals and groups participate in the cleanup of ditches and roadsides within the City of Dayton.

Location(s) in SWPPP of detailed information relating to this BMP:

The information included or referenced on this Summary Sheet is intended to meet all SWPPP requirements for this BMP.

***Measurable Goals:**

BMP 2-1: Joint public/City boards/Commissions

- Number of citizens involved in review boards with City staff

BMP 2-4: "Adopt-A-Park" program

- Number of parks adopted
- Number of participating groups

BMP 2-5: "Adopt-A-Highway" program

- Number of miles of roadway adopted within the City of Dayton

BMP 2-6: Spring Cleanup Day

- Completed household cleanup day
- Number of participants
- Tonnage of waste collected

BMP 2-9: Roadside Cleanup Program

- Miles of roadway cleaned
- Number of events per year

***Timeline/Implementation Schedule:**

BMP 2-1: Joint public/City boards/Commissions

- Currently in place and will continue

BMP 2-4: "Adopt-A-Park" program

- Currently in place and will continue

BMP 2-5: "Adopt-A-Highway" program

- Currently in place and will continue

BMP 2-6: Spring Cleanup Day

- Currently in place and will continue
- BMP 2-9: Roadside Cleanup Program**
- Currently in place and will continue

Specific Components and Notes:

BMP 2-4: “Adopt-A-Park” program

- Planting of trees
- Cleanup of parkland

BMP 2-9: Roadside Cleanup Program

- Participation of civic groups
- Cleanup of ditches

***Responsible Party for this BMP:**

Name: Samantha Orduno
Department: City Administrator
Phone: (763) 427-4589
E-mail: sorduno@ci.dayton.mn.us

**Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.*

BMP Summary Sheet

MS4 Name: City of Dayton

Minimum Control Measure: 3-ILLCIT DISCHARGE DETECTION AND ELIMINATION

Unique BMP Identification Number: 3a-1

*BMP Title: Storm Sewer System Map
*BMP Description: <u>BMP 3-1: Storm sewer map</u> The City will develop electronic maps of the existing storm sewer system. After the existing storm sewer system is mapped, any changes/improvements to the system shall be included in periodic updates. The storm sewer map will show: <ol style="list-style-type: none">1) Ponds, streams lakes & wetlands that are part of the MS42) Structural pollution control devices that are part of the MS43) All pipes & conveyances in the MS4 system, as a goal – but at minimum – those pipes \geq 24 inches in diameter4) Outfalls, including discharges from Dayton to other MS4s or waters and wetlands that are not part of Dayton (and do not have operational control); structures that discharge stormwater directly into groundwater; overland discharge points and all other points of discharge from the MS4's system, not diffuse flows Location(s) in SWPPP of detailed information relating to this BMP: The information included or referenced on this Summary Sheet is intended to meet all SWPPP requirements for this BMP.
*Measurable Goals: <ul style="list-style-type: none">• Updates to storm sewer maps and plans (y/n)• Complete MS4 Map
*Timeline/Implementation Schedule: <ul style="list-style-type: none">• 2006-2011 – Identify and add new information to storm sewer map, on-going• 2007 – Verify accuracy and draft MS4 map including all natural water features• 2008 – Complete MS4 Map
Specific Components and Notes:
*Responsible Party for this BMP: Name: Samantha Orduno Department: City Administrator Phone: (763) 427-4589 E-mail: sorduno@ci.dayton.mn.us

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BMP Summary Sheet

MS4 Name: City of Dayton

Minimum Control Measure: 3-ILLCIT DISCHARGE DETECTION AND ELIMINATION

Unique BMP Identification Number: 3b-1

***BMP Title:** Regulatory Control Program

***BMP Description:**

BMP 3-2: Illicit discharge and Illicit Connection Ordinance and Enforcement

The City will have ordinance language that prohibits non-stormwater discharge (including hazardous and non-hazardous materials) and connections and has provision for enforcement procedures and violations. In order to accomplish this, the City will review illicit discharge and illicit connection ordinances from similar communities, compile all current city ordinances, and analyze any policy gaps.

BMP 3-3: Illegal dumping/nuisance (Ordinance)

The City will have ordinances in place that::

- Prohibit throwing/placing yard waste or other materials in streets, alleys or gutters
- Prohibit dumping of solid wastes anywhere in the City
- Prohibit discharge in waters of any pond, stream or any other waterbody that will result in pollution of the water.

BMP 3-10: Post-Construction Inspection of Storm Sewers (Ordinance)

The City will adopt an ordinance to allow inspection of all storm sewer connections after construction is complete. In order to accomplish this, the City will review existing ordinances and ordinance language of other similar communities, and make appropriate changes for it to satisfy the City's needs.

Location(s) in SWPPP of detailed information relating to this BMP:

The information included or referenced on this Summary Sheet is intended to meet all SWPPP requirements for this BMP.

***Measurable Goals:**

BMP 3-2: Illicit discharge and Illicit Connection Ordinance and Enforcement

- Number of illicit discharges
- Number of enforcement actions taken

BMP 3-3: Illegal dumping/nuisance (ordinance)

- Existing dumping/nuisance ordinance

BMP 3-10: Post-Construction Inspection of Storm Sewers (Ordinance)

- Established and active ordinance to inspect storm sewers following construction
- Number of inspections conducted
- Number of violations

***Timeline/Implementation Schedule:**

BMP 3-2: Illicit discharge and Illicit Connection Ordinance and Enforcement

- 2006: Produce draft of illicit discharge ordinance
- 2007: Complete illicit discharge ordinance
- 2008-2011: Implement and enforce new illicit discharge ordinance

BMP 3-3: Illegal dumping/nuisance (ordinance)

- 2006-2011: This is an existing City ordinance.

BMP 3-10: Post-Construction Inspection of Storm Sewers (Ordinance)

- 2006-2007: Draft an ordinance to conduct post-construction inspections of storm sewers and implement the ordinance.
- 2007-2011: Conduct inspections on newly constructed storm sewers in accordance with the ordinance.

Specific Components and Notes:

BMP 3-2: Illicit discharge and Illicit Connection Ordinance and Enforcement

- Meetings with City Attorney
- Illicit connections control
- Illegal dumping control
- Right of Entry provision

***Responsible Party for this BMP:**

Name: Samantha Orduno

Department: City Administrator

Phone: (763) 427-4589

E-mail: sorduno@ci.dayton.mn.us

**Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.*

BMP Summary Sheet

MS4 Name: City of Dayton

Minimum Control Measure: 3-ILLCIT DISCHARGE DETECTION AND ELIMINATION

Unique BMP Identification Number: 3c-1

*BMP Title: Illicit Discharge Detection and Elimination Plan
*BMP Description: <u>BMP 3-5: Illicit Discharge Inspection</u> The City will identify and document dry weather flow by coordinating with pond, sediment basin and MS4 outfall inspection and cleaning (BMP 6-4). <u>BMP 3-9: Illicit Discharge and Detection Program</u> This BMP involves categorizing areas of concern related to illicit connections and illicit discharge. In order to accomplish this, the City will collect existing information on illicit connections, identify and prioritize future illicit connection assessment sites. Location(s) in SWPPP of detailed information relating to this BMP: The information included or referenced on this Summary Sheet is intended to meet all SWPPP requirements for this BMP.
*Measurable Goals: <u>BMP 3-5: Illicit Discharge Inspection</u> <ul style="list-style-type: none">• Number of outfalls inspected for dry weather flow• Number of illicit discharges located <u>BMP 3-9: Illicit Discharge and Detection Program</u> <ul style="list-style-type: none">• Begin conducting field inspections of existing storm sewer system• Number of employees trained on inspection procedures
*Timeline/Implementation Schedule: <u>BMP 3-5: Illicit Discharge Inspection</u> <ul style="list-style-type: none">• 2006-2011: Inspect and document dry weather flow annually <u>BMP 3-9: Illicit Discharge and Detection Program</u> <ul style="list-style-type: none">• 2006-2011 – Begin conducting field inspections of existing storm sewer system
Specific Components and Notes: <u>BMP 3-5: Illicit Discharge Inspection</u> <ul style="list-style-type: none">• Keep records of inspection
*Responsible Party for this BMP: Name: Samantha Orduno Department: City Administrator Phone: (763) 427-4589 E-mail: sorduno@ci.dayton.mn.us

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BMP Summary Sheet

MS4 Name: City of Dayton

Minimum Control Measure: 3-ILLCIT DISCHARGE DETECTION AND
ELIMINATION

Unique BMP Identification Number: 3d-1

*BMP Title: Public and Employee Illicit Discharge Information Program
*BMP Description: <u>BMP 3-6: Public Education Efforts</u> The City will provide information to the general public about illicit discharge and to City employees about illicit discharge and detection. Location(s) in SWPPP of detailed information relating to this BMP: The information included or referenced on this Summary Sheet is intended to meet all SWPPP requirements for this BMP.
*Measurable Goals: <u>BMP 3-6: Public Education Efforts</u> <ul style="list-style-type: none">• Illicit discharge information included on City website (including hotline number)• Illicit discharge information included in newsletters (y/n)• Number of articles included in newsletters
*Timeline/Implementation Schedule: <u>BMP 3-6: Public Education Efforts</u> <ul style="list-style-type: none">• 2006-2011- New information about illicit discharge will be incorporated into the existing newsletters and website.
Specific Components and Notes:
*Responsible Party for this BMP: Name: Samantha Orduno Department: City Administrator Phone: (763) 427-4589 E-mail: sorduno@ci.dayton.mn.us

**Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.*

BMP Summary Sheet

MS4 Name: City of Dayton

Minimum Control Measure: 3-ILLCIT DISCHARGE DETECTION AND ELIMINATION

Unique BMP Identification Number: 3e-1

*BMP Title: Identification of Non Stormwater Discharges and Flows
*BMP Description: During the initial self-assessment process to determine the appropriate BMPs necessary to meet the MEP standard, City staff considered the following non-stormwater discharges and determined they should not be identified as significant contributors of pollutants to the City's stormwater system at this time. <ul style="list-style-type: none">• water line flushing• landscape irrigation• diverted stream flows• rising ground waters• uncontaminated ground water infiltration• uncontaminated pumped ground water• discharges from potable water sources• foundation drains• air conditioning condensation• irrigation water• springs• water from crawl space pumps• footing drains• lawn watering• individual residential car washing• flows from riparian habitats and wetlands• dechlorinated swimming pool discharges• street wash water• discharge or flows from fire fighting activities. Location(s) in SWPPP of detailed information relating to this BMP: The information included or referenced on this Summary Sheet is intended to meet all SWPPP requirements for this BMP.
*Measurable Goals: Not applicable
*Timeline/Implementation Schedule: Not applicable
Specific Components and Notes:
*Responsible Party for this BMP: Name: Samantha Orduno Department: City Administrator Phone: (763) 427-4589 E-mail: sorduno@ci.dayton.mn.us

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Additional BMP Summary Sheet

MS4 Name: City of Dayton

Minimum Control Measure: 3-ILLCIT DISCHARGE DETECTION AND ELIMINATION

Unique BMP Identification Number: 3f-1

<p>*BMP Title: Additional Illicit Discharge Detection and Elimination BMPs</p>
<p>*BMP Description:</p> <p><u>BMP 3-4: Spill Reduction and Response program</u> The City will have a spill response procedure in place. The City deals with small spills on City property. Larger spills are the responsibility of the Fire Department. A response procedure for other spills occurring on MNDOT right-of-way and on the properties of state regulated industries is separate and involves state agency response teams.</p> <p><u>BMP 3-7: Sanitary Sewer Overflow Program</u> The City will clean and maintain the sanitary sewer system, with emphasis placed on conveyance structures and areas of containment.</p> <p><u>BMP 3-8: Septic System Maintenance Program</u> Reminders will be sent annually to 1/3 of individual septic system owners within the City. The City will pump violating septic systems. Location(s) in SWPPP of detailed information relating to this BMP: The information included or referenced on this Summary Sheet is intended to meet all SWPPP requirements for this BMP.</p>
<p>*Measurable Goals:</p> <p><u>BMP 3-4: Spill Reduction and Response program</u></p> <ul style="list-style-type: none">• Number of employees trained on spill response procedures• Number of regularly inspected high-risk facilities <p><u>BMP 3-7: Sanitary Sewer Overflow Program</u></p> <ul style="list-style-type: none">• Length of sanitary sewer pipe cleaned and maintained• Length of sanitary sewer pipe upgraded• Number of public complaints regarding sanitary sewer overflow <p><u>BMP 3-8: Septic System Maintenance Program</u></p> <ul style="list-style-type: none">• Number of septic systems pumped by the City• Number of reminders sent
<p>*Timeline/Implementation Schedule:</p> <p><u>BMP 3-4: Spill Reduction and Response program</u></p> <ul style="list-style-type: none">• 2006-2011: This is an existing City program which will be documented throughout the life of the permit <p><u>BMP 3-7: Sanitary Sewer Overflow Program</u></p> <ul style="list-style-type: none">• 2006-2011 - This is a current city program <p><u>BMP 3-8: Septic System Maintenance Program</u></p> <ul style="list-style-type: none">• This is an existing program within the City.
<p>Specific Components and Notes:</p>
<p>*Responsible Party for this BMP:</p> <p>Name: Samantha Orduno Department: City Administrator Phone: (763) 427-4589</p>

**Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.*

BMP Summary Sheet

MS4 Name: City of Dayton

Minimum Control Measure: 4-CONSTRUCTION SITE STORMWATER RUNOFF CONTROL

Unique BMP Identification Number: 4a-1

*BMP Title: Ordinance or other Regulatory Mechanism
*BMP Description: <u>BMP 4-2: Erosion & Sediment Control (ESC) (ordinance)</u> The City currently has an ordinance that outlines permit requirements for land alteration and grading within the Critical Rivers Area. The City will review, augment and strengthen its existing ordinances in the context of construction site erosion and sediment control and extend the revised ordinance to the entire City. Location(s) in SWPPP of detailed information relating to this BMP: The information included or referenced on this Summary Sheet is intended to meet all SWPPP requirements for this BMP.
*Measurable Goals: <ul style="list-style-type: none">• Compare ordinance with state standards and revise as necessary
*Timeline/Implementation Schedule: <ul style="list-style-type: none">• This is an existing program within the City.• 2006-2011: Review the ordinance for effectiveness and make changes as necessary.
Specific Components and Notes: <ul style="list-style-type: none">• Minimum Disturbance Requirement• Construction Site Waste Control
*Responsible Party for this BMP: Name: Samantha Orduno Department: City Administrator Phone: (763) 427-4589 E-mail: sorduno@ci.dayton.mn.us

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BMP Summary Sheet

MS4 Name: City of Dayton

Minimum Control Measure: 4-CONSTRUCTION SITE STORMWATER RUNOFF CONTROL

Unique BMP Identification Number: 4b-1

*BMP Title: Construction Site Implementation of Erosion and Sediment Control BMPs
*BMP Description: <u>BMP 4-3: Construction BMP List</u> The City will develop a list of minimum erosion and sediment control measures and criteria for application on construction sites. This list will be made available to developers, contractors, construction site personnel and homeowners. Location(s) in SWPPP of detailed information relating to this BMP: The information included or referenced on this Summary Sheet is intended to meet all SWPPP requirements for this BMP.
*Measurable Goals: <ul style="list-style-type: none">• Number of BMP lists distributed
*Timeline/Implementation Schedule: <ul style="list-style-type: none">• 2006-2011: Update list of minimum erosion and sediment control measures, as necessary, and distribute.
Specific Components and Notes:
*Responsible Party for this BMP: Name: Samantha Orduno Department: City Administrator Phone: (763) 427-4589 E-mail: sorduno@ci.dayton.mn.us

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BMP Summary Sheet

MS4 Name: City of Dayton

Minimum Control Measure: 4-CONSTRUCTION SITE STORMWATER RUNOFF CONTROL

Unique BMP Identification Number: 4d-1

*BMP Title: Procedure for Site Plan Review
*BMP Description: <u>BMP 4-1: Erosion & Sediment Control (ESC) requirements and plan review process</u> The City will have a review and permit process in place for all proposed land disturbances, meeting specified criteria, within the City of Dayton. Applicants will be required to use temporary and permanent ESC measures and implement best management practices. Location(s) in SWPPP of detailed information relating to this BMP: The information included or referenced on this Summary Sheet is intended to meet all SWPPP requirements for this BMP.
*Measurable Goals: <ul style="list-style-type: none">• Number of plans reviewed
*Timeline/Implementation Schedule: <ul style="list-style-type: none">• Currently in place and will continue to update review process and requirements, as necessary
Specific Components and Notes: <ul style="list-style-type: none">• Coordination with watersheds• Review schedule• Documented procedures
*Responsible Party for this BMP: Name: Samantha Orduno Department: City Administrator Phone: (763) 427-4589 E-mail: sorduno@ci.dayton.mn.us

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BMP Summary Sheet

MS4 Name: City of Dayton

Minimum Control Measure: 4-CONSTRUCTION SITE STORMWATER RUNOFF CONTROL

Unique BMP Identification Number: 4e-1

*BMP Title: Establishment of Procedures for the Receipt and Consideration of Reports of Stormwater Noncompliance
*BMP Description: <u>BMP 4-7: Erosion and Sediment Control Violation Hotline</u> The City will have a hotline for citizens to register complaints regarding erosion and sediment control violation. These complaints will be logged and distributed to the appropriate staff members. Location(s) in SWPPP of detailed information relating to this BMP: The information included or referenced on this Summary Sheet is intended to meet all SWPPP requirements for this BMP.
*Measurable Goals: <ul style="list-style-type: none">• Number of complaints• Number of actions due to complaints
*Timeline/Implementation Schedule: <ul style="list-style-type: none">• This is an existing program within the City and will continue to operate.• 2006-2011: Update hotline procedures and receipt documentation, as necessary
Specific Components and Notes:
*Responsible Party for this BMP: Name: Samantha Orduno Department: City Administrator Phone: (763) 427-4589 E-mail: sorduno@ci.dayton.mn.us

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BMP Summary Sheet

MS4 Name: City of Dayton

Minimum Control Measure: 4-CONSTRUCTION SITE STORMWATER RUNOFF CONTROL

Unique BMP Identification Number: 4f-1

*BMP Title: Establishment of Procedures for Site Inspections and Enforcement
*BMP Description: <u>BMP 4-5: Procedures for site inspection and enforcement</u> The City will document procedures for inspection and enforcement of construction site control measures related to erosion and sediment as well as site waste. Location(s) in SWPPP of detailed information relating to this BMP: The information included or referenced on this Summary Sheet is intended to meet all SWPPP requirements for this BMP.
*Measurable Goals: <ul style="list-style-type: none">• Procedures for site inspection and enforcement established and active• Number of site inspections performed• Number of enforcement actions taken
*Timeline/Implementation Schedule: <ul style="list-style-type: none">• 2006-2011: Continue to evaluate current complaint response and inspection procedures, and make appropriate changes to existing ordinances.
Specific Components and Notes:
*Responsible Party for this BMP: Name: Samantha Orduno Department: City Administrator Phone: (763) 427-4589 E-mail: sorduno@ci.dayton.mn.us

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Additional BMP Summary Sheet

MS4 Name: City of Dayton

Minimum Control Measure: 4-CONSTRUCTION SITE STORMWATER RUNOFF CONTROL

Unique BMP Identification Number: 4g-1

*BMP Title: Additional Construction Site Runoff BMPs
*BMP Description: <u>BMP 4-6: Qualified Erosion and Sediment Control Requirements</u> The City will require all contractors for City projects be certified by the University of Minnesota by revising the standard specifications for the project accordingly. Location(s) in SWPPP of detailed information relating to this BMP: The information included or referenced on this Summary Sheet is intended to meet all SWPPP requirements for this BMP.
*Measurable Goals: <ul style="list-style-type: none">• Number of construction projects with certified contractors required.
*Timeline/Implementation Schedule: <ul style="list-style-type: none">• 2006 – Incorporate requirements into standard specifications for City projects• 2007-2011: Review and revise training requirements for contractors annually.
Specific Components and Notes:
*Responsible Party for this BMP: Name: Samantha Orduno Department: City Administrator Phone: (763) 427-4589 E-mail: sorduno@ci.dayton.mn.us

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BMP Summary Sheet

MS4 Name: City of Dayton

Minimum Control Measure: 5-POST-CONSTRUCTION STORMWATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT

Unique BMP Identification Number: 5b-1

***BMP Title:** Regulatory Mechanism to Address Post Construction Runoff from New Development and Redevelopment

***BMP Description:**

BMP 5-1: Plan review procedures

Plan review procedures will be identified, revised, and codified in City ordinances and developers agreements. These procedures will require submittal, review and approval of required permit applications. The City will have an ordinance or regulatory mechanism to ensure post-construction runoff control compliance. The City will also require that structural Stormwater BMPs and post-construction runoff practices will be implemented to approved Design Standards contained within the City's Local Surface Water Management Plan and the Post-Construction Runoff Standards and Guidelines (BMP 5-10).

Also, this process includes procedures to assure coordination with appropriate agencies and to evaluate discharges which may adversely affect properties listed or eligible for listing in the National Register of Historic Places or affecting known or discovered archeological sites; or discharges whose direct, indirect, interrelated, interconnected, or independent impacts may jeopardize a listed endangered or threatened species or adversely modify a designated critical habitat.

BMP 5-2: Post-Construction Runoff Ordinance

The City will have an ordinance in place that regulates post-construction runoff from new developments and redevelopments according to the Design Standards in the City's Local Surface Water Management Plan.

BMP 5-3: Fertilizer (resolution)

The City will require that phosphorus-free fertilizer be applied within the City.

BMP 5-5: Maintenance requirements for private stormwater facilities (ordinance)

The City will require private stormwater facilities to be maintained and in proper condition, in order to be consistent with the performance standards for which they were originally designed. In order for this requirement to be effective, the City will review the existing ordinances and developers agreements, compare it to similar communities, and develop new language to enhance the ordinance, as necessary.

BMP 5-8: Buffer Zone Set Back Requirements

The City will require a buffer zone around water bodies in its Critical Rivers Area and Shoreland ordinances.

BMP 5-10: Post-Construction Runoff Standards and Guidelines

The City will develop a set of post-construction standards and guidelines for application on newly-developed sites. This set will be distributed to developers and contractors. The set will be based on the Design Standards in the City's Local Surface Water Management Plan.

Location(s) in SWPPP of detailed information relating to this BMP:

The information included or referenced on this Summary Sheet is intended to meet all SWPPP requirements for this BMP.

***Measurable Goals:**

BMP 5-1: Plan review procedures

- Review and revise City ordinances and developers agreements
- Number of plans reviewed

BMP 5-2: Post-Construction Runoff Ordinance

- Completed ordinance (y/n)

BMP 5-3: Fertilizer (resolution)

- Resolution completed (y/n)

BMP 5-5: Maintenance requirements for private stormwater facilities (ordinance)

- Regulatory mechanism for private stormwater facilities long term operation and maintenance established and active
- Number of BMP inspections
- Number of maintenance actions recommended

BMP 5-8: Buffer Zone Set Back Requirements

- Completed buffer zone ordinance

BMP 5-10: Post-Construction Runoff Standards and Guidelines

- Develop Post-Construction Runoff Standards and Guidelines.
- Number of sets distributed

***Timeline/Implementation Schedule:**

BMP 5-1: Plan review procedures

- 2008: This is an existing program within the City and will continue. City ordinances and developers agreements will be revised to be in accord with the Design Standards of the City's Local Surface Water Management Plan and the Post-Construction Runoff Standards and Guidelines.
- 2006-2011: Continue implementation of the plan review procedure and make necessary changes.

BMP 5-2: Post-Construction Runoff Ordinance

- 2007: Finalize the City's Local Surface Water Management Plan.
- 2008: Develop and adopt the Post-Construction Runoff Ordinance.
- 2008 – 2011: Implement the ordinance, and modify it as necessary.

BMP 5-3: Fertilizer (resolution)

- Currently in place

BMP 5-5: Maintenance requirements for private stormwater facilities (ordinance)

- 2006: Make appropriate changes to existing ordinance/developers agreements, if necessary.
- 2007-2011: Implementation of updated ordinance/developers agreements

BMP 5-8: Buffer Zone Set Back Requirements

- This is an existing city ordinance

BMP 5-10: Post-Construction Runoff Standards and Guidelines

- 2008: Create list of Post-Construction Runoff Standards and Guidelines.
- 2008-2011: Update set of Post-Construction Runoff Standards and Guidelines according to the Design Standards in the City's local surface water management plan, as necessary, and distribute.

Specific Components and Notes:

BMP 5-5: Maintenance requirements for private stormwater facilities (ordinance)

- Keep records of BMP inspection, date and any maintenance actions recommended

***Responsible Party for this BMP:**

Name: Samantha Orduno

Department: City Administrator

Phone: (763) 427-4589

E-mail: sorduno@ci.dayton.mn.us

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BMP Summary Sheet

MS4 Name: City of Dayton

Minimum Control Measure: 5-POST-CONSTRUCTION STORMWATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT

Unique BMP Identification Number: 5c-1

*BMP Title: Long-term Operation and Maintenance of BMPs
*BMP Description: <u>BMP 5-6: Developers Agreements</u> The City will define developers' agreements to include long-term operation and maintenance of privately owned ponds. Location(s) in SWPPP of detailed information relating to this BMP: The information included or referenced on this Summary Sheet is intended to meet all SWPPP requirements for this BMP.
*Measurable Goals: <ul style="list-style-type: none">• Number of ponds cleaned
*Timeline/Implementation Schedule: <ul style="list-style-type: none">• 2006-2011: Implement operation and maintenance standards
Specific Components and Notes:
*Responsible Party for this BMP: Name: Samantha Orduno Department: City Administrator Phone: (763) 427-4589 E-mail: sorduno@ci.dayton.mn.us

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Additional BMP Summary Sheet

MS4 Name: City of Dayton

Minimum Control Measure: 5-POST-CONSTRUCTION STORMWATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT

Unique BMP Identification Number: 5-d

***BMP Title:** Additional Post Construction Runoff BMPs

***BMP Description:**

BMP 5-4: Design Standards in the City's Local Surface Water Management Plan

The City will update the Design Standards in the City's Local Surface Water Management Plan as necessary.

The City will amend the Design Standards of the City's Local Surface Water Management Plan to include the recommendations in the Restricted Discharge Waters Plan for that portion of the Mississippi River which is designated an Outstanding Resource Value Water. The amendment to the Local Surface Water Management Plan will occur after the Restricted Discharge Waters Plan is approved by the MPCA.

BMP 5-9: Post-Construction BMP Complaint Hotline

The City will have a hotline for citizens to register complaints regarding post-construction BMPs. These complaints will be logged and distributed to the appropriate staff members.

Location(s) in SWPPP of detailed information relating to this BMP:

The information included or referenced on this Summary Sheet is intended to meet all SWPPP requirements for this BMP.

***Measurable Goals:**

BMP 5-4: Design Standards in the City's Local Surface Water Management Plan

- Comprehensive Plan completed (y/n)
- Comprehensive Plan updated (y/n)

BMP 5-9: Post-Construction BMP Complaint Hotline

- Number of actions due to complaints
- Number of complaints

***Timeline/Implementation Schedule:**

BMP 5-4: Design Standards in the City's Local Surface Water Management Plan

- 2007: Finalize the Local Surface Water Management Plan.
- 2008: Amend the Design Standards of the City's Local Surface Water Management Plan to include the recommendations in the Restricted Discharge Waters Plan.
- 2008-2011: Update the Design Standards of the Local Surface Water Management Plan as needed.

BMP 5-9: Post-Construction BMP Complaint Hotline

- 2006-2011: Continue updating hotline procedures and receipt documentation

Specific Components and Notes:

BMP 5-4: Design Standards in the City's Local Surface Water Management Plan

- Watershed drainage districts and subdistricts
- Goals and Policies
- References Shoreland ordinance regarding parkland and greenspace
- Restricted Discharge Waters Plan will be included after approval by the MPCA.

***Responsible Party for this BMP:**

Name: Samantha Orduno

Department: City Administrator

Phone: (763) 427-4589

E-mail: sorduno@ci.dayton.mn.us

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BMP Summary Sheet

MS4 Name: City of Dayton

Minimum Control Measure: 6-POLLUTION PREVENTION/GOOD HOUSEKEEPING

Unique BMP Identification Number: 6a-1

***BMP Title:** Municipal Operations and Maintenance Program

***BMP Description:**

BMP 6-1: Fleet/Equipment and Building Operation and Maintenance

The City will regularly maintain its fleet and buildings through scheduled maintenance events and safety checks.

BMP 6-3: Fertilizer application program

In addition to a Fertilizer resolution (5-3), the City will hold an annual employee training to ensure that proper application techniques are employed on all property maintained by the City.

BMP 6-6: Municipal staff training

The City will provide in-house training/orientation for new staff in areas of proper lawn maintenance, fertilizer application, proper storm drainage inspection and cleaning techniques, and hazardous spill and material handling.

BMP 6-7: Hazardous Material Storage and Recycling Program

The City will establish a program to handle, store, and recycle hazardous materials, for which City facilities already exist. The proper handling of hazardous waste can prevent spills or leakage and proper disposal of hazardous waste can protect water resources.

BMP 6-8: Maintenance of ditches and MS4 conveyances

The City will remove trash or blockages from the City ditches and MS4 conveyances on a complaint basis and routine observations.

BMP 6-9: Street Deicing Program

This program addresses the City's initiative to maintain proper deicing procedures, which includes an employee training aspect. The City will document amounts of sand and salt applied to city streets.

BMP 6-10: Sanitary sewer maintenance program

The City will perform periodic inspections of the storm sewer system. Maintenance will be performed when necessary to ensure the proper functioning of the system. Sanitary system upgrades and changes, if any, will be documented and the inventory updated annually.

BMP 6-11: Spill Response and reduction program

The City will supply MSDS training and cleanup materials, such as floor dry for spill reduction and response. The City will establish a spill response program and implement the program by training employees on spill response procedures annually.

Location(s) in SWPPP of detailed information relating to this BMP:

The information included or referenced on this Summary Sheet is intended to meet all SWPPP requirements for this BMP.

***Measurable Goals:**

BMP 6-1: Fleet/Equipment and Building Operation and Maintenance

- Fleet/equipment and building maintenance program in place (y/n)
- Number of maintenance events
- Number of pieces of equipment maintained

BMP 6-3: Fertilizer application program

- Clearly defined fertilizer application practices in place (y/n)
- Amount of phosphorus-free fertilizer applied

BMP 6-6: Municipal staff training

- Hours of lawn maintenance training
- Number of staff members certified for fertilizer application training
- Number of staff members trained on cleaning out catch basins and curb and gutters

BMP 6-7: Hazardous Material Storage and Recycling Program

- Amount of hazardous material recycled

BMP 6-8: Maintenance of ditches and MS4 conveyances

- Tonnage of litter collected

BMP 6-9: Street Deicing Program

- Amount of salt applied to City streets
- Amount of sand applied to City streets
- Number of employees trained on proper deicing procedures

BMP 6-10: Sanitary sewer maintenance program

- Footage of lines cleaned
- Number of sanitary sewer overflows
- Length of pipe cleaned

BMP 6-11: Spill Response and reduction program

- Number of employees trained in spill response procedures and use of MSDS

***Timeline/Implementation Schedule:**

BMP 6-1: Fleet/Equipment and Building Operation and Maintenance

- 2006-2011: Conduct events in order to maintain and perform safety checks on all of the City's fleet and building operations.

BMP 6-3: Fertilizer application program

- Practices currently in place and will continue

BMP 6-6: Municipal staff training

- Training in place and will continue

BMP 6-7: Hazardous Material Storage and Recycling Program

- This is an existing program within the City and will continue.

BMP 6-8: Maintenance of ditches and MS4 conveyances

- This is an existing City program

BMP 6-9: Street Deicing Program

- This is an existing City program

BMP 6-10: Sanitary sewer maintenance program

- Currently in place and will continue

BMP 6-11: Spill Response and reduction program

- Currently an existing program within the City and will continue

Specific Components and Notes:

BMP 6-1: Fleet/Equipment and Building Operation and Maintenance

- Scheduled maintenance
- Fleet safety check
- MnDOT equipment check and yearly safety inspection

BMP 6-3: Fertilizer application program

- This BMP coordinates with (6-6) Municipal Staff Training to provide certification to employees handling fertilizers. The City also uses only licensed contractors when outsourcing fertilizer application.

BMP 6-6: Municipal staff training

- The training programs include issues such as proper lawn maintenance techniques, fertilizer application training (6-3), proper storm drainage inspections and cleaning (6-5) and hazardous spill and material handling.

BMP 6-7: Hazardous Material Storage and Recycling Program

- Shop items such as fluorescent bulbs, tires and batteries recycled as part of the Annual Clean-Up Day
- Oil recycling

BMP 6-9: Street Deicing Program

- New employee training
- Indoor salt storage

BMP 6-10: Sanitary sewer maintenance program

- Keep records of inspection results, date and any maintenance performed or recommended.
- Televising
- Employee Training
- Root Control
- Sliplining
- Jetting and Vactor of Lines

BMP 6-11: Spill Response and reduction program

- Floor Dry
- MSDS Training

***Responsible Party for this BMP:**

Name: Samantha Orduno

Department: City Administrator

Phone: (763) 427-4589

E-mail: sorduno@ci.dayton.mn.us

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BMP Summary Sheet

MS4 Name: City of Dayton

Minimum Control Measure: 6-POLLUTION PREVENTION/GOOD HOUSEKEEPING

Unique BMP Identification Number: 6a-2

*BMP Title: Street Sweeping**
*BMP Description: <u>BMP 6-2: Street Sweeping Program</u> This program addresses the City's initiative to keep debris out of their storm sewer system. The City will conduct street sweeping annually for all streets with bituminous curb and concrete curb and gutter. Employee training on sweeping issues will be provided to ensure proper sweeping technique is implemented. Location(s) in SWPPP of detailed information relating to this BMP: The information included or referenced on this Summary Sheet is intended to meet all SWPPP requirements for this BMP.
*Measurable Goals: <ul style="list-style-type: none">• Number of street miles swept• Number of loads collected
*Timeline/Implementation Schedule: <ul style="list-style-type: none">• 2006-2011: Annually perform training to employees on sweeping issues and sweep streets.
Specific Components and Notes: <ul style="list-style-type: none">• Recycle street collection into salt and sand usage
*Responsible Party for this BMP: Name: Samantha Orduno Department: City Administrator Phone: (763) 427-4589 E-mail: sorduno@ci.dayton.mn.us

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BMP Summary Sheet

MS4 Name: City of Dayton

Minimum Control Measure: 6-POLLUTION PREVENTION/GOOD HOUSEKEEPING

Unique BMP Identification Number: 6b-3

***BMP Title:** Inspection of a Minimum of 20 percent of the MS4 Outfalls, Sediment Basins and Ponds Each Year on a Rotating Basis

***BMP Description:**

BMP 6-4: Pond, sediment basins and MS4 outfall inspection and cleaning

A minimum of 20% of the ponds, sediment basins and outfalls in the City will be inspected annually in rotation until all have been inspected during the Permit period. A log describing the inspection and cleaning (if necessary) will be maintained.

Location(s) in SWPPP of detailed information relating to this BMP:

The information included or referenced on this Summary Sheet is intended to meet all SWPPP requirements for this BMP.

***Measurable Goals:**

- Number of outfalls and ponds inspected (minimum of 20% per year)
- Number of outfalls or ponds where sediment was removed
- Amount of sediment removed, total and per pond

***Timeline/Implementation Schedule:**

- 2006-2011: Inspect 20% of current outfalls and ponds annually and maintain log of inspection and cleaning (where necessary)

Specific Components and Notes:

- Keep records of inspection results, date and any maintenance performed or recommended.

***Responsible Party for this BMP:**

Name: Samantha Orduno

Department: City Administrator

Phone: (763) 427-4589

E-mail: sorduno@ci.dayton.mn.us

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BMP Summary Sheet

MS4 Name: City of Dayton

Minimum Control Measure: 6-POLLUTION PREVENTION/GOOD HOUSEKEEPING

Unique BMP Identification Number: 6b-4

*BMP Title: Annual Inspection of All Exposed Stockpile, Storage and Material Handling Areas
*BMP Description: <u>6-13: Stockpile, Storage and Material Handling Program</u> The City will develop a procedure to identify and manage all exposed stockpiles to insure perimeter controls are in place and to prevent the offsite migration of stockpile material. Storage and material handling areas will be inspected in conjunction with the Hazardous Material Storage and Recycling Program (6-7) and the Fleet/Equipment and Building Operation and Maintenance Program (6-1). Location(s) in SWPPP of detailed information relating to this BMP: The information included or referenced on this Summary Sheet is intended to meet all SWPPP requirements for this BMP.
*Measurable Goals: <ul style="list-style-type: none">• Identification of exposed stockpiles• Number of inspections conducted
*Timeline/Implementation Schedule: <ul style="list-style-type: none">• 2006: Determine locations stockpiles• 2006: Implement stockpile, storage and material handling program• 2006-2011: Conduct annual inspections and review and revise program needed
Specific Components and Notes: <ul style="list-style-type: none">• Develop an integrated inspection program to annually inspect stockpiles, storage and material handling areas.
*Responsible Party for this BMP: Name: Samantha Orduno Department: City Administrator Phone: (763) 427-4589 E-mail: sorduno@ci.dayton.mn.us

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BMP Summary Sheet

MS4 Name: City of Dayton

Minimum Control Measure: 6-POLLUTION PREVENTION/GOOD HOUSEKEEPING

Unique BMP Identification Number: 6b-5

***BMP Title:** Inspection Follow-up Including the Determination of Whether Repair, Replacement, or Maintenance Measures are Necessary and the Implementation of the Corrective Measures

***BMP Description:**

BMP 6-4: Pond, sediment basins and MS4 outfall inspection and cleaning

A minimum of 20% of the ponds, sediment basins and outfalls in the City will be inspected annually in rotation until all have been inspected during the Permit period. A log describing the inspection and cleaning (if necessary) will be maintained.

BMP 6-5: Structural Pollution Control Device Inspection and Cleaning

The City will perform an annual inspection of all structural pollution control devices within the City's storm drainage system which are part of the MS4. The City will maintain the structures as needed based on inspection results.

Location(s) in SWPPP of detailed information relating to this BMP:

The information included or referenced on this Summary Sheet is intended to meet all SWPPP requirements for this BMP.

***Measurable Goals:**

BMP 6-4: Pond, sediment basins and MS4 outfall inspection and cleaning

- Number of outfalls and ponds inspected (minimum of 20% per year)
- Number of outfalls or ponds where sediment was removed
- Amount of sediment removed, total and per pond

BMP 6-5: Structural Pollution Control Device Inspection and Cleaning

- Number of structural pollution control devices maintained
- Total number of known structural pollution control devices

***Timeline/Implementation Schedule:**

BMP 6-4: Pond, sediment basins and MS4 outfall inspection and cleaning

- 2006-2011: Inspect 20% of current outfalls and ponds annually and maintain log of inspection and cleaning (where necessary)

BMP 6-5: Structural Pollution Control Device Inspection and Cleaning

- 2006-2011: Perform annual inspections on the storm drainage system
- 2006-2011: Maintain structures as needed based on inspections

Specific Components and Notes:

BMP 6-4: Pond, sediment basins and MS4 outfall inspection and cleaning

- Keep records of inspection results, date and any maintenance performed or recommended.

BMP 6-5: Structural Pollution Control Device Inspection and Cleaning

- Keep records of inspection results, date and any maintenance performed or recommended.

***Responsible Party for this BMP:**

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Department: City Administrator

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**Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.*

BMP Summary Sheet

MS4 Name: City of Dayton

Minimum Control Measure: 6-POLLUTION PREVENTION/GOOD HOUSEKEEPING

Unique BMP Identification Number: 6b-6

*BMP Title: Record Reporting and Retention of All Inspections and Responses to the Inspections
*BMP Description: <u>7-2: Record Keeping and Reporting</u> The City will submit an annual report according to the requirements outlined in the current MS4 permit and retain all recorded required for at least three (3) years beyond the term of the permit. All records, including the approved SWPPP, will be available to the public at reasonable times during regular business hours after a 7 day advance notice and reasonable charge for requested copies. Location(s) in SWPPP of detailed information relating to this BMP: The information included or referenced on this Summary Sheet is intended to meet all SWPPP requirements for this BMP.
*Measurable Goals: <ul style="list-style-type: none">• Develop record keeping procedure• Implement record keeping procedure
*Timeline/Implementation Schedule: <ul style="list-style-type: none">• 2006: Develop record keeping procedure• 2007-2011: Implement record keeping procedure
Specific Components and Notes:
*Responsible Party for this BMP: Name: Samantha Orduno Department: City Administrator Phone: (763) 427-4589 E-mail: sorduno@ci.dayton.mn.us

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BMP Summary Sheet

MS4 Name: City of Dayton

Minimum Control Measure: 6-POLLUTION PREVENTION/GOOD HOUSEKEEPING

Unique BMP Identification Number: 6b-7

*BMP Title: Evaluation of Inspection Frequency
*BMP Description: <u>BMP 6-12: Inspection Analysis and Frequency</u> The City will keep records of inspection results, date, antecedent weather conditions, sediment storage and capacity remaining, and any maintenance performed or recommended. After two years of inspections, if patterns of maintenance become apparent, the frequency of inspections will be adjusted to at least two (2) times annually, or more frequently as needed to prevent carry-over or washout of pollutants from the structures and maximize pollutant removal. If maintenance or sediment removal is not required as a result of both the first two annual inspections, the frequency will be reduced to once every two years. Location(s) in SWPPP of detailed information relating to this BMP: The information included or referenced on this Summary Sheet is intended to meet all SWPPP requirements for this BMP.
*Measurable Goals: <ul style="list-style-type: none">• Number inspected• Number of inspection modifications• Annual Report summary of inspection results
*Timeline/Implementation Schedule: <ul style="list-style-type: none">• 2006-2011 Evaluate maintenance patterns every two years (2007, 2009, and 2011) and modify inspection frequency as required.
Specific Components and Notes: <ul style="list-style-type: none">• MS4 Pollution Control Device Inspection and Maintenance (6-7)
*Responsible Party for this BMP: Name: Samantha Orduno Department: City Administrator Phone: (763) 427-4589 E-mail: sorduno@ci.dayton.mn.us

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Additional BMP Summary Sheet

MS4 Name: City of Dayton

Minimum Control Measure: N/A

Unique BMP Identification Number: IX-C.H

***BMP Title:** Discharges Affecting Source Water Protection Areas

***BMP Description:**

7-1: Discharge Affecting Source Water Protection Areas

The Minnesota Department of Health (MDH) has not yet approved a Part I and Part II Wellhead Protection Plan (WPP) for the City including the necessary map illustrating the wells and source waters for drinking water supply management areas identified as vulnerable under Minn. R. 4720.5205, 4720.5210, and 4720.5330. When the plan has been completed according to MDH timeline. The City will revise the SWPPP as appropriate.

Dayton will determine if the City jurisdictional area includes land within the source water protection area for surface water intakes identified in the source water assessments conducted by the Mn Dept. of Health under the federal Safe Drinking Water Act, U.S.C. 300j-13. If so, the City will work with the appropriate organizations to address potential impacts to the areas to the MEP and revise the SWPPP accordingly.

Location(s) in SWPPP of detailed information relating to this BMP:

The information included or referenced on this Summary Sheet is intended to meet all SWPPP requirements for this BMP.

***Measurable Goals:**

- Develop Wellhead Protection Plan and approval by MDH.
- Determine areas within the source water protection area for surface water intakes identified in the source water assessments conducted by the Mn Dept. of Health under the federal Safe Drinking Water Act, U.S.C. 300j-13.
- Coordinate with appropriate organizations and revise SWPPP accordingly.

***Timeline/Implementation Schedule:**

- According to MDH schedule: Develop Wellhead Protection Plan and approval by MDH.
- According to MDH schedule: Determine areas within the source water protection area for surface water intakes identified in the source water assessments conducted by the Mn Dept. of Health under the federal Safe Drinking Water Act, U.S.C. 300j-13.
- 2006-2011: Coordinate with appropriate organizations and revise SWPPP accordingly.

Specific Components and Notes:

- Cooperate with adjacent municipalities or organizations to protect other MDH identified high or moderate vulnerable areas to storm sewer runoff when they are found to overlap the City's jurisdictional boundary.

***Responsible Party for this BMP:**

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Additional BMP Summary Sheet

MS4 Name: City of Dayton

Minimum Control Measure: N/A

Unique BMP Identification Number: *X.R*

*BMP Title: Restricted Discharge Waters
*BMP Description: <u>BMP 7-3: Restricted Discharge Waters</u> The City discharges stormwater to the Mississippi River designated as a scenic and recreational river segment according to Minn. R. 7050.0180, subp. 6a. The City will prepare and submit a map and assessment as required under Part IX. Appendix C. Section B.2.a-b. The City will present the assessment, together with the proposed changes to the SWPPP, for public comment during the annual public comment period, prior to the first annual report required under Part VI.D. During the MPCA review, notice, and preliminary determination processes, the City will work with the MPCA, if appropriate, to respond to comments and/or revise the submittal materials to prepare them for final approval. After final determination by the MPCA, the City will modify and implement the SWPPP as per the approved submittal materials and as needed to meet the restricted discharge requirements. Location(s) in SWPPP of detailed information relating to this BMP: The information included or referenced on this Summary Sheet is intended to meet all SWPPP requirements for this BMP.
*Measurable Goals: <ol style="list-style-type: none">1. Prepare and submit map of discharge area as required above2. Prepare and submit narrative estimate of percent impervious surface as required above3. Present proposed assessment and SWPPP revisions to general public4. Submit proposed assessment and SWPPP revisions to MPCA5. The City will respond to and coordinate with the MPCA, as appropriate, during the MPCA review, notice, and preliminary determination processes6. Modify and implement the SWPPP as per the approved modifications and as needed to meet the restricted discharge requirements
*Timeline/Implementation Schedule: The numbers listed below correspond to the Measurable Goals listed above. <ol style="list-style-type: none">1. 90 days after permit effective date2. 90 days after permit effective date3. Prior to first annual report4. First annual report or another later date if established by the Commissioner5. To be determined6. To be determined
Specific Components and Notes:
*Responsible Party for this BMP: Name: Samantha Orduno Department: City Administrator Phone: (763) 427-4589 E-mail: sorduno@ci.dayton.mn.us

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BMP Summary Sheet

MS4 Name: City of Dayton

Minimum Control Measure: 7 – Additional BMP Requirements

Unique BMP Identification Number: IV.D

***BMP Title:** Impaired Waters Review Process

***BMP Description:**

The following terms are used in the course of this BMP Description:

- trigger event
- impaired waters evaluation
- impaired waters report

These terms are used to describe steps of a process to address a specific MS4 Permit requirement. These terms do not imply or mandate the creation of written reports or materials that must be submitted to the MPCA. Written documentation from these steps will be retained as part of the City’s MS4 Permit records. These records will be retained as per Part VI.B. of the MS4 General Permit and available to the MPCA upon request.

For waters that are impaired only for mercury, only Step 1 of this BMP will be implemented. Based on the Minnesota statewide mercury TMDL, it is being assumed that the City’s MS4 discharge does not contribute to the mercury impairment. This assumption also applies to waters with multiple impairments that include mercury. For these waters, only the other non-mercury impairments must be addressed through Steps 2 through 5.

As per 40 CFR 122.2 and 122.3, the measures in this BMP will not be applied to flows from irrigated agriculture or agricultural stormwater runoff within the City’s jurisdiction.

The steps included in this BMP will be instigated by one or more of the following trigger events:

1. the extension of MS4 Permit coverage upon approval of the City’s submittal materials and Application by the MPCA Commissioner (if this BMP is already incorporated into the SWPPP)
- 2: the release of a new 303(d) list of Impaired Waters by the MPCA that is approved by the USEPA.

In **Step 1**, the City will review the Impaired Waters List to determine whether there are any impaired waters located within five miles of the City’s boundaries that receive discharge from the City’s MS4. Such waters will be identified as “impaired waters of concern”. This term is used only for the purposes of this BMP to define the set of impaired waters that must be addressed in the subsequent steps. The City will depend on the 303(d) list of Impaired Waters to make this determination. Where the information in the list is insufficient, the City will contact the MPCA for further clarification.

In **Step 2**, the City will identify the location(s) of discharge(s) from the City’s MS4 to the impaired waters of concern identified in Step 1. Discharges may include pipes, outlets, ditches, swales, street gutters, or other discrete conveyances for stormwater runoff. As part of Step 2, the City will also delineate the watershed area within the City’s jurisdiction that discharges to each impaired water of concern identified in Step 1.

In **Step 3**, the City will prepare an impaired waters evaluation addressing the hydrology, land use, and other characteristics of each watershed area delineated in Step 2.

In **Step 4**, the City will prepare an impaired waters report. This report will address the results of the steps listed above along with a determination of whether changes to the City’s SWPPP are warranted to reduce the impact from the City’s MS4 stormwater discharge to each impaired water of concern.

In **Step 5**, the City will incorporate the changes identified in the impaired waters report into the City’s SWPPP, as per the provisions of the MS4 General Permit regarding SWPPP modifications. The changes to the SWPPP will be reported in the subsequent Annual Report, along with a summary of the process (as listed above) that resulted in the changes.

Location(s) in SWPPP of detailed information relating to this BMP:

***Measurable Goals:**

Step 1: Completion of the City's determination whether there are impaired waters of concern

Step 2: A map showing the locations of discharges and delineated watershed areas.

Step 3: Completion of the impaired waters evaluation

Step 4: Completion of the impaired waters report

Step 5: Changes to the City's SWPPP

***Timeline/Implementation Schedule:**

Step 1: Within 6 months of a trigger event

Step 2: Within 6 months of a trigger event

Step 3: Within 12 months of a trigger event

Step 4: Within 12 months of a trigger event

Step 5: With 12 months of a trigger event

Specific Components and Notes:

The steps listed in this BMP will be executed in response to the listing of impaired waters. It is likely that these tasks will precede (perhaps by years) the initiation and completion of the TMDL Study and Waste Load Allocation for these impaired waters. The data, information, and understanding of the water quality problems and solutions for the impaired waters will be significantly less at the time of the preparation of these materials than when the TMDL Study and the Waste Load Allocation have been completed. For this reason, the level of analysis and the breadth of the response by the City will be significantly less for the preparation of these materials and modifications to the SWPPP at this time than at the time of the completion of the TMDL Study and the Waste Load Allocation. The City's analysis and response for this BMP will be based on data and information that are readily available at the time.

***Responsible Party for this BMP:**

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