

Individual Sewage Treatment System Standards Procedural Policy

Policy Statement

Dayton City Code Chapter 401 Individual Sewage Treatment System (ISTS) Standards requires property owners to pump septic tanks no less than once every three years.

Guidelines

The following procedural policy will assist City Staff to enforce Dayton City Code Chapter 401 Individual Sewage Treatment System (ISTS). City Staff will follow a “3 Strike” rule.

It is noted in this policy that this policy does not apply in the case of a declared City, county, state or national emergency situation.

- The City of Dayton receptionist monitors incoming Septic Pumping Cards for compliance of all homes in Dayton with ISTS.

First Strike

- If a home with an ISTS has not returned a Septic Pumping Card completed by a certified septic pumper no less than once in the prior 3 years the property owner, according to Hennepin County property data records, will be notified they are in violation of Dayton City Code Chapter 401.
- City Staff will draft a letter to the property owner, according to Hennepin County property data records, stating the property is in violation of Dayton City Code Chapter 401. The first letter will give the property owner thirty (30) calendar days to return a Septic Pumping Card completed by a certified septic pumper.
- The letter will state “First Warning”.

Second Strike

- If a Septic Pumping Card is not returned for the home with an ISTS following their “First Warning” City Staff will draft a letter to the property owner, according to Hennepin County property data records, stating the property is in violation of Dayton City Code Chapter 401.
- The second letter will give the property owner thirty (30) calendar days to return a Septic Pumping Card completed by a certified septic pumper.
- The letter will state “Second Warning”.

Third Strike

- If the property owner, according to Hennepin County property data records, does not return a Septic Pumping Card completed by a certified septic pumper following the 30 days granted in the “Second Warning” City Staff will draft a letter to the property owner, according to the Hennepin County property data records, stating the property is in violation of Dayton City Chapter 401.

- The third letter will give the property owner fifteen (15) calendar days to return a Septic Pumping Card completed by a certified septic pumper.
- The letter will state “Third and Final Warning” and will inform the property owner that possible legal action will commence if resolution is not addressed as requested.

City Attorney Action

Following the “Third and Final Warning” City Staff will direct the matter to the City Attorney and the City Council to determine if the violation shall be prosecuted civilly or criminally.

Permits

No building permit, certificate of occupancy, license or other permit will be issued for the construction or occupancy of the property in violation of Dayton City Code Chapter 401.

Access to Sanitary Sewer and Municipal Water

Property owners which have access to sanitary sewer and municipal water will not be subject to the ISTS Standards Procedural Policy.