

**COUNCIL MEETING
JUNE 24, 2008
7:00 P.M.
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**CITY OF DAYTON, MINNESOTA
12260 S. DIAMOND LAKE ROAD
HENNEPIN/WRIGHT COUNTIES**

PRESENT: Mayor Doug Anderson; Council members Phil Forseth, Scott Hoke, J. Kevin Anderson, and Tim McNeil

ABSENT: none

ALSO PRESENT: Administrator Samantha Orduno, City Clerk Sandra Borders, Assistant to Administrator Erin Stwora, Finance Director Richard Hill, Public Works Director Rick Hass, Fire Chief Dennis Young, Police Chief Richard Pietrzak, City Engineer Mark Hanson

CALL TO ORDER - 7:00 p.m.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

MOTION: Motion made by Forseth seconded by McNeil, to approve the Agenda of the June 24, 2008 Regular Council Meeting.

Ayes: D. Anderson, Forseth, Hoke, K. Anderson, McNeil

Nays: none

MOTION DECLARED PASSED.

CONSENT AGENDA:

- A. Approval of Council Meeting minutes of June 10, 2008
- B. Approval of Audit Work Session minutes of June 10, 2008
- C. Approval of CIP Work Session minutes of June 10, 2008
- D. Payment of Claims – June 24, 2008
- E. Consideration and Approval 3.2 Beer License for The Matt Lee Classic Softball Tournament – July 18-20, 2008
- F. Resolution 34-2008: Acceptance of \$2000 donation from Dayton Lions for Heritage Day
- G. Consideration of King Solutions reduction in Letter of Credit **S.R. # 89-2008**
- H. Consideration of one-year extension to the Application of the Metropolitan Council Environmental Services – Adm. Subdivision **S.R. # 90-2008**

MOTION: Motion made by McNeil, seconded by Forseth, to approve the Consent Agenda of June 24, 2008.

Ayes: D. Anderson, Forseth, Hoke, K. Anderson, McNeil

Nays: none

MOTION DECLARED PASSED.

OPEN FORUM

1. Chris Reese, 13511 Hemlock Lane, stated that he is not opposed to the project, and appreciates the effort put into the project to keep the project cost down. He mentioned the drainage easement on his property, and noting he would not be able to subdivide his property into 3 lots. He would like to have the Council consider the value of the easement on his property and take it into consideration.
2. Craig Trombley, 13581 Hemlock Lane, he asked about the estimate of the interest rate of 6%. Staff responded that the bonds for the project have not been sold yet, so the interest rate is at this time undetermined. The first year payment is will be on the property tax statements starting in 2009. The \$2,100 for stub payment is due July 15th. The additional hookup fee for the additional lot would be when the lot is developed. The fee for sewer / water would be part of the subdivision fees.
3. Donald Day, 13570 Hemlock Lane, and asked about the drainage easements in the project. He inquired as to why the city would keep the drainage easements on the properties. Mr. Hanson explained the drainage of the subdivision and the drainage has no natural outlet. If the city would allow building permits the city would need to have elevations for the building pads. The existing homes have concerns about the drainage. More homes would create more water runoff. Mr. Day would like to have 3 lots on his property, but with the drainage easements he is not sure he would be able to have three lots. He would have the stubs put in now.

No one else spoke and Mayor Anderson closed the Public Hearing.

Council member K. Anderson mentioned that he would like the input from the residents and encouraged others in the audience to speak about the project. Mr. Hanson spoke about how the city could deal with the storm water, and that a drainage pond would need to be created, and what elevations would be created. Council member McNeil asked about not doing the project at this time and exploring more about the storm water. Mr. Hanson spoke that the school district would also need to get involved with a project of that type regarding the storm water. There would be some limitations because ponding would need to be investigated.

COUNCIL BUSINESS

ITEM J – Contract Award Hemlock Lane / 134th Avenue Street and Utility Improvement Project
S.R. #92-2008

Bids for the project were received on May 27, 2008. LaTour Construction, Inc. was the low bidder for the project with a bid in the amount of \$478,594.81 for the base bid and Alternate #2.

MOTION: Motion made by McNeil, seconded by Hoke to ***Table*** the Contract Award and wait until July 8th to award the contract.

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Ayes: D. Anderson, Forseth, Hoke, K. Anderson, McNeil
MOTION DECLARED PASSED.

Nays: none

**ITEM K – CONSIDERATION AND CHANGE ORDER NUMBER 1 FOR NE DAYTON WELL
PUMP HOUSE S.R. #93-2008**

Engineer Hanson presented the Change Order #1 for the NE Dayton Well number 2 Pump house. The change order provides for the addition of polyphosphate feed equipment and modifications to the well pump. At the time of bidding for the project it was determined not to include the feed equipment based on the fact the equipment is not warranted at the Historic Village Well and because the water quality testing had not been completed for this well at the time of bidding. The water testing is now completed and the polyphosphate feed equipment is warranted. The controls need to operate the equipment are include in the project therefore all that is required is the additional equipment. The amount of the change order is \$7,811.83.

Council was informed that here is a lot of iron in the water and equipment is warranted.

MOTION: Motion made by Forseth, seconded by McNeil, to approve Change Order No. 1 for Dayton Well No. 2 in the amount of \$7,811.83 to provide for the polyphosphate feed equipment and modifications to the well pump.

Ayes: D. Anderson, Forseth, Hoke, K. Anderson, McNeil
MOTION DECLARED PASSED.

Nays: none

ITEM L – REVIEW OF THE STREETScape CORRIDOR VISION PLAN

SR#94-2008

Assistant to the Administrator Stwora gave an overview of the project. In 2008 the City Council budgeted to prepare a Streetscape Corridor Vision Plan. Mike Konieczny from Bonestroo explained the project. The plan identifies ten key corridors with various road classifications. The existing and projected average daily traffic (ADT) and future number of road lanes are identified for each of the corridors. The future land use, different land uses, and different streetscape treatments are shown in the plan. The plan is not intended to be a final plan but a plan to review at the time of development.

Council member Hoke mentioned that the plan should be a standard for all roads within the city. The plan would apply to several different locations based on the surrounding land use. The plan could be used independently from development. The city could identify the corridors and what they would like put in the developments. The document has a lot of flexibility. The type of land use would identify the type of road that would be used.

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McNeil asked if the tree height could be considered. Staff would be reviewing the landscape plans with the potential developments. The plan identifies the overhead lighting options that the city would have. There were questions about energy efficiency of the lighting and if it was factored into the plan. The Comp Plan for the city has laid the ground work for the streetscape plan. The plan can be tailored to the potential development.

Council member Forseth had grammatical changes to the plan. Landscaping along So. Diamond Lake Road could be an ongoing project.

MOTION: Motion made by Forseth, seconded by K. Anderson to accept the Streetscape Corridor Vision Plan.

Ayes: D. Anderson, Forseth, Hoke, K. Anderson, McNeil

Nays: none

MOTION DECLARED PASSED.

**ITEM M – APPOINTMENT OF PLANNING COMMISSIONERS:
APPOINTMENT OF PARK COMMISSIONER:**

The Dayton Planning Commission has two opening beginning July 1st. Vince Johnson, the current chair, and Randy Dahlheimer are seeking reappointment. No other applications were received by the city.

The Dayton Park Commission has one opening beginning July 1st. Diane Dennstedt, a current park commissioner is seeking reappointment. No other applications were received by the city.

MOTION: Motion made by McNeil, seconded by K. Anderson, to appoint Vince Johnson and Randy Dahlheimer to the Planning Commission and Diane Dennstedt to the Park Commission.

Ayes: D. Anderson, Forseth, Hoke, K. Anderson, McNeil

Nays: none

MOTION DECLARED PASSED.

**ITEM N – CONSIDERATION OF PURCHASE OF ADDITIONAL FINANCIAL SOFTWARE
FROM BANYON SOFTWARE** **S.R. #95-2008**

Finance Director Richard Hill addressed the Council and made the request to purchase additional financial software from Banyon Software. In November of 2007 the city purchased the Payroll, Fund, and Utility software from Banyon. The upgrade would include Asset Management, Accounts Payable, Developer/ Escrow Invoicing, and GASB Reporting. The total cost of the addition package is \$2,480.00 plus an annual maintenance cost of \$390.00. Mr. Hill explained that there are funds in the budget for the expenditures. These new modules would help with the year-end process and the audit process.

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MOTION: Motion made by Forseth, seconded by McNeil, to approve the purchase of the Banyon Software and the maintenance fee.

Ayes: D. Anderson, Forseth, Hoke, K. Anderson, McNeil
MOTION DECLARED PASSED.

Nays: none

**ITEM 0 – LETTER TO HENNEPIN COUNTY REGARDING A COST PARTICIPATION
IN THE NE AREA 1-6 AND THE SW DAYTON PHASE 1A AREA:**

S.R. # 96-

2008

Staff was directed by the council to prepare a draft letter to the Hennepin County Board to request them to consider cost participation in the NE Dayton Areas 1-6 and SW Dayton Phase 1A projects because of the improvements to County roads that would be done during the projects. These are projects that Hennepin County would receive benefit from. The letter could be sent to Hennepin County Commissioner Penny Steele or have city staff work with Hennepin County staff. City staff has been working with Jim Grube, Hennepin County staff person about the cost sharing. Consensus that the letter will not be sent to Hennepin County and that the staff will continue to work together.

REPORT OF OFFICERS

COUNCIL UPDATES

Mayor Anderson spoke of the success of the Golfing for Kids event. Council member Forseth mentioned the event raise about \$15,000 -\$17,000 for computer equipment for the Dayton Elementary School.

Council member McNeil congratulated Mayor Anderson on the appointment of Mayor Anderson to the LMC Board of directors.

Council member K. Anderson thanked the staff for the pedestrian sign on CR 12.

Council Member Forseth mentioned the letter that the residents received regarding the SAC charges for the city. The SAC charge for the Met Council is for the pipe to go to the treatment plant. He thought that the city maintenance cost would be covered by the sewer / water rates. Council member McNeil thought that the costs for the SAC were assessed for the project. Administrator Orduno discussed the assessments and the costs for the city regarding the city road. The oversizing of the sewer pipe was not covered in the assessments. All of the costs would not be paid with the fees and eventually the city could have a surplus in the sewer fund for future repairs to the lines. There are estimates of what the sewer costs would be, and the city doesn't have a fund to cover the potential costs. It has been previously discussed at the sewer / water rate meetings about the connections costs and how do we fund the maintenance of the system, additional staffing, etc. The connections costs have been discussed at the public hearings and project meetings. The goal was to

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keep the assessments as low as possible and not burden the assessment project. This is a sewer area charge and cannot be put into the General Fund and would be used only for the sewer fund. Council member Forseth mentioned assessments were paid by the residents and the administrative costs came from the project. He mentioned residents have paid the assessment charges and the administrative cost, and they should not need to pay the additional costs.

Finance Director Hill mentioned that in the Sewer /Water Rate Study hook up costs were discussed. The city approved scenario number 3 of the Sewer / Water Rate Study. He mentioned the costs associated with maintenance, staff, and charges to other communities.

The fees have been presented as a lump sum and not shown broken down the way that they currently are. Assistant to the Administrator Stwora mentioned that there would be a minimum of four inspections for each hookup. Some of the resident want to hook up now and would need to complete the hook up once the sewer and water are in operation. Public works will be completing the inspections from the ties to the street and the house, in addition to the drawings. The septic tanks need to be inspected to make sure they are abandoned properly. Council member Hoke would like to see the SAC and WAC charge survey.

Council member Forseth would like to have information regarding the Rain Gardens and get it to the people that have the gardens. There are about 5-6 rain gardens in the project areas.

POLICE CHIEF:

Police Chief Pietrzak handed out updated contact information for the Emergency Management Manual.

FIRE CHIEF:

Fire Chief Young stated that fire fighters went to the City of Wyoming Minnesota to look at a fire truck. He also mentioned that the City of Ramsey is currently have one built. Chief Young gave the Council a diagram of the truck that Ramsey is having built.

PUBLIC WORKS:

Public Works Director Rick Hass informed the Council that chloride is being place on the gravel roads this week. The consumer confidence reports are going out this week to the residents in the Historic Village. The ball fields are being use extensively during the week and will be having tournament play on them during the weekends.

CITY ENGINEER

- ❖ **UPDATE REGARDING WEST FRENCH LAKE ROAD PROJECT:** Meeting was held today with property owners regarding this project.

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- ❖ The South Diamond Lake trail will be having class 5 put down within the next couple of weeks.
- ❖ Staff will be discussing when the final lift will be put on So. Diamond Lake Road.

Assistant to the Administrator Stwora mentioned that 26 cities have applied for the 1000 Friends Grant and there is not yet a set schedule for the process.

ADJOURNMENT

MOTION: Motion made by McNeil, seconded by K. Anderson to adjourn

Ayes: D. Anderson, Forseth, Hoke, K. Anderson, McNeil

Nays: none

MOTION DECLARED PASSED.

APPROVED: _____ ATTEST: _____